

## BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS

MONDAY, JANUARY 5, 2026

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioner Straub, Commissioner Sutton, Commissioner Agnew, and Clerk of the Board Carlye Baity are present. County Administrator Jordyn Giulio is also present. Chief Deputy Prosecutor James Mitchell is excused from session.

### **8:30 AM Pledge of Allegiance and Call to Order**

*Change of Chairmanship to Commissioner Sutton and Vice Chairman to Commissioner Agnew.*

**Public Comments** – Kyle Steinburg with KTS regarding email sent regarding 10<sup>th</sup> Street expansion – handouts provided.

### **Human Resources Manager Dayna Prewitt**

1. Review of Personnel Committee Recommendations

### **08:55 AM Executive Session**

Upon motion and seconded by Commissioners Sutton and Agnew, the Board Approves to move into executive session pursuant to RCW 42.30.110 (g) to discuss the performance of a public official for a period of 10 minutes.

**Executive Session is extended by 10 minutes** – *Public Notified*

### **09:15 AM Move back to regular session – no action was taken**

### **Administrator Jordyn Giulio**

1. Review of Draft Artificial Intelligence (AI) policy. Commissioners would like to discuss further with IT Director Brad Hudson, Risk Manager Tiana Rowland and County Auditor Thad Duvall.
2. Exempt Segregations submitted prior to new implementation of fees

### **10:00 AM Bid Opening: 2025 Countywide Crushing ER25**

Chairman Sutton closed the bid opening for the 2025 Countywide Crushing ER25 at 10:00am. The Following Bids were received:

- 4-R Equipment LLC total bid of \$2,312,500.00
- Western Construction of Lewiston ID total bid of \$1,820,250.00
- DeAtley Crushing Company total bid of \$1,494,990.00
- Copenhaver Construction Inc total bid of \$1,636,250.00

Engineers Estimate is \$1,530,100.00.

**County Engineer Aaron Simmons**

1. Resolution TLS 26-01A NOH Application for Franchise Over, Under, Across or Through Certain County Road Rights of Way for 21<sup>st</sup> NSWA
2. Resolution TLS 26-02A NOH Application for Franchise Over, Under, Across or Through Certain County Road Rights of Way for Michael & Jayne Kaszycki
3. Resolution TLS 26-03A NOH Road Vacation a Portion of Turtle Rock Road
4. Warranty Deed for 19<sup>th</sup> Street NW & Cascade Ave Corridor Green Retrofit and LID Stormwater Facility Design Project for Housing Authority of Chelan County and the City of Wenatchee parcel no. 40900005603
5. WSDOT Local Agency Agreement Supplement No. 5 for Upper Pearl hill Bridge Replacement

**10:35 AM Executive Session**

Upon motion and seconded by Commissioners Straub and Agnew, the Board Approves to move into executive session pursuant to RCW 42.30.110 (g) to discuss the performance of a public official for a period of 20 minutes.

**Executive Session extended by 35 minutes – Public Notified**

**11:30 AM Move back to regular session**

**Continued Discussion**

1. Sheriff appointment process – Central Committee notification discussion
2. Commissioners’ attendance at the Friends of the Fair Annual Crab Feed. Commissioners would like to have a standing table reserved for 6
3. Update on Wilkenson building permit extensions
4. Pronghorn Comprehensive Plan Amendment Proposal
5. 4<sup>th</sup> Street Graffiti on retaining wall

With no further business, the Board of County Commissioners recessed at 12:30 AM to meet again on Tuesday, January 6, 2026, at the Douglas County Public Services Building, East Wenatchee, Washington.

**BOARD OF COUNTY COMMISSIONERS’ PROCEEDINGS**

**TUESDAY, JANUARY 6, 2026**

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioner Straub, Commissioner Sutton, Commissioner Agnew, and Clerk of the Board Carlye Baity are present. County Administrator Jordyn Giulio is also present. Chief Deputy Prosecutor James Mitchell is excused from session.

**09:00 AM Pledge of Allegiance and Call to Order**

**Public Comments** – *No comments received.*

### **Transportation**

**Motion:**

Upon motion and seconded by Commissioners Agnew and Straub, the board moves to approve the following transportation items as listed:

- 1) **Resolution TLS 26-01A NOH Application for Franchise Over, Under, Across or Through Certain County Road Rights of Way for 21<sup>st</sup> NSWA**
- 2) **Resolution TLS 26-02A NOH Application for Franchise Over, Under, Across or Through Certain County Road Rights of Way for Michael & Jayne Kaszycki**
- 3) **Resolution TLS 26-03A NOH Road Vacation a Portion of Turtle Rock Road**

**Motion:**

Upon motion and seconded by Commissioners Straub and Agnew, the board moves to approve the following transportation item:

- 4) **Warranty Deed for 19<sup>th</sup> Street NW & Cascade Ave Corridor Green Retrofit and LID Stormwater Facility Design Project for Housing Authority of Chelan County and the City of Wenatchee parcel no. 40900005603**

**Motion:**

Upon motion and seconded by Commissioners Straub and Agnew, the board moves to approve the following transportation item:

- 5) **WSDOT Local Agency Agreement Supplement No. 5 for Upper Pearl hill Bridge Replacement**

### **Land Services Discussion**

1. Hazard Mitigation Plan Update Contract Agreement with Anchor QEA – Sergent Baker and Josh Jensen are present
2. Ag Analysis comments need to be provided by January 17<sup>th</sup>
3. TIF impact fees requested

### **11:00 AM Executive Session**

Upon motion and seconded by Commissioners Straub and Agnew, the Board Approves to move into executive session pursuant to RCW 42.30.110 (g) to discuss the performance of a public official for a period of 5 minutes.

### **11:05 AM Move back to regular session – No action taken**

### **Board Administrative Items**

**Motion:**

Upon motion and seconded by Commissioners Agnew and Straub, the Board moves to approve the following item:

**1) Interagency Agreement between Washington State University Extension and Douglas County**

**Motion:**

Upon motion and seconded by Commissioners Agnew and Straub, the Board moves to approve the following item:

**2) Contract between Douglas County Fairgrounds and Titan Mechanical Inc. for Water Service Repairs**

**Administrative Items**

1. Commissioner Straub gives an update on Port TIF in regard to Chelan County
2. Regional Jail meeting with Douglas County. Commissioner Sutton would like to add “Other possible partners” to the agenda.
3. Follow-up with meeting dates
  - a. Regional Jail Discussion
  - b. Douglas County PUD Quarterly Meetings

**Motion:**

Upon motion and seconded by Commissioners Agnew and Straub, the Board moves to approve the following item:

**3) MOU between Douglas County and the Douglas County Deputy Sheriff’s Guild**

**Motion:**

Upon motion and seconded by Commissioners Agnew and Straub, the Board moves to approve the following item:

- 4) **Personnel Committee Recommendation Memo**
  - a. **Payroll Change, County administrator, Reclass**
  - b. **Payroll Change, Permit Center Coordinator, BR Board add on**
  - c. **Payroll Change, County Engineer, Reclass**
  - d. **Payroll Change, Human Resource Manager, Reclass**
  - e. **Payroll Change, Records/Risk Manager, Reclass**
  - f. **Payroll Change, Juvenile Director, Longevity**
  - g. **Payroll Change, Chief Civil Deputy (Sheriff), Longevity**
  - h. **Payroll Change, Payroll Tech II, Reclass**
  - i. **Payroll Change, Sheriff Administrative Assistant, Reclass**
  - j. **Payroll Change, SW Director, Reclass**
- 5) **Out of State Travel Approval**

**Consent Agenda:**

Commissioner Agnew made a motion to approve the consent agenda items as presented. The motion was seconded by Commissioner Straub and Chair of the Board Commissioner Sutton concurred.

**1. Payroll**

**NET PAYROLL FOR:        *DECEMBER 1 - DECEMBER 31, 2025***

**PAY DATE OF:**

<b>01/05/2026</b>	<b>Voucher/Warrant Numbers</b>	<b>Total Amount</b>
<b>Check Reconciliation</b>	<b>65549 - 65553</b>	<b>\$ 12,399.86</b>
<b>Direct Deposit</b>	<b>ACH</b>	<b>\$ 1,020,005.16</b>
		<b>\$ 1,032,405.02</b>

ACH Check Numbers: 80008988-80009007 in the amount of \$561,740.51

AP Check Numbers: 00394933-00395008 in the amount of \$839,271.33

**\*Included all applicable special purpose districts payroll processed by the Auditor's Office.**

**1. Approved Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
1.	Vouchers	00395009-00395078	\$347,432.48
2.	ACH	No ACH	\$0

With no further business, the Board of County Commissioners recessed at 11:45 PM to meet again on Wednesday, January 7, 2026, at the Douglas County Courthouse, Waterville, Washington.

**WEDNESDAY, JANUARY 7, 2026**

There were no appointments scheduled; no session was held.

The minutes are hereby read and approved.

**BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON**

\_\_\_\_\_  
Dan Sutton Chair

\_\_\_\_\_  
Randy Agnew Vice-Chair

ATTEST: \_\_\_\_\_  
Marc S. Straub Commissioner

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Carlye Baity, Clerk of the Board

