

## BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS

MONDAY, FEBRUARY 02, 2026

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioner Straub, Commissioner Sutton, and Commissioner Agnew are present. County Administrator Jordyn Giulio, Executive Assistant Megan Jay, and Chief Civil Deputy Prosecutor James Mitchell are also present. Clerk of the Board Carlye Baity is excused.

### 08:35 AM Pledge of Allegiance and Call to Order

**Public Comments** – *No comments received.*

#### **Administrator, Jordyn Giulio**

1. Fire Marshal Contract
  - a. Contact has been transmitted to WVFD for review.
  - b. Upon external approval, the contract will be brought to the Board for approval and signature
2. Road Superintendent Recruitment
  - a. Interviews are scheduled for this week
  - b. Discussion held regarding job structure and the positions importance to county operations
3. Consultant performance
  - a. Relationship with consultant has been terminated due to performance concerns
  - b. Board expressed openness to considering alternative consultants in the future
4. Large Multifamily Development Updates on the Affinity Project, The Lodges, and First Street Apartments (Sun Leaf Project)
5. Alano Club of Wenatchee Request received for grant application letter of support. Consensus is to proceed with issuing a letter of support
6. Washington Department of Fish and Wildlife Coordination
  - a. Commissioner Straub raised concerns regarding WDFW feedback on development projects.
  - b. Administrator, Jordyn Giulio, will request the WDFW team to attend a future meeting with Kazi Haque, Land Services Director, and the County's Principal Planners.
7. Rivercom Ballot Meeting is scheduled for February 02, 2026, at 06:00 PM
8. Sheriff Appointment Letters of Support for Tyler Caille were received and on file.

### 09:05 AM **MIS Director, Brad Hudson**

1. TLS Hearing Room Microphones
  - a. Equipment is expected this month and MIS staff will install upon receipt
2. PC Replacement Project
  - a. Project approximately 50% complete.

- b. Windows extended support discussed
- 3. Artificial Intelligence (AI) policy is currently in development. Discussion included tool evolution, data center expansion, and cybersecurity risks.
- 4. IT Infrastructure Projects
  - a. Mail server migration to the cloud.
  - b. Implementation of multi-factor authentication.
- 5. Network Project
  - a. Project starting this week with four staff assigned.
  - b. Election security funding discussed.
- 6. TLE Project estimated timeline: two years.
- 7. Laserfiche migration of repositories and servers underway with support services in place.
  - a. Core document management system transition discussed
  - b. Sheriff's I-drive to be migrated; evidence and body camera footage will remain on separate servers

**09:37 AM      Transportation and Land Services**

**County Engineer Aaron Simmons**

- 1. Public Hearing for TLS 26-03B is scheduled for tomorrow at 09:00 am.
- 2. Bid openings for TLS 26-04 and TLS 26-05 are scheduled for tomorrow at 10:00 am.
- 3. Wenatchee Valley Regional Decant Facility Use Agreement.
  - a. Renewal discussed with the City of Wenatchee.
  - b. Potential for internal operations evaluated based on infrastructure capacity and return on investment.
- 4. Resolution TLS 26-09.
  - a. Amending County Road Construction Projects and assigning CRP No. 1034 (Preventative Bridge Maintenance).
  - b. Overview provided by Assistant County Engineer Jennifer Lange.
- 5. Resolution TLS 26-10A.
  - a. Notice of hearing to establish a 24-hour railroad quiet zone at Spanish Castle Road Crossing.
  - b. Resolution to be forwarded to the Prosecuting Attorney's Office for review by Jennifer Lange, Assistant County Engineer.
  - c. Annual inspection and snow maintenance responsibilities discussed.
- 6. Transportation Department Recognition.
  - a. Audit improvements, data processing, and Quick Capture Program highlighted.
- 7. Primitive Roads and Signage.
  - a. Discussion on longevity and cost considerations.

**10:01AM      Land Services Director Kazi Haque**

*Curtis Lillquist with the City of East Weantfchee is present*

- 1. Urban Growth Area (UGA) Expansion
  - a. Comprehensive plan timeline reviewed
  - b. City presented proposed UGA boundaries and density considerations
  - c. Curtis Lillquist asked for board direction within one week

2. Discussion Highlights
  - a. High density designations proposed to minimize infrastructure expansion
  - b. The Board requested property owner feedback
  - c. Alternative boundary configurations discussed
  - d. Shared growth considerations with Chelan County
  - e. City of Rock Island UGA proposal
  - f. UGA expansion options to be presented in future meetings involving transportation partners and the public

**10:17 AM Principal Planner Swati Rastogi and Administrator Jordyn Giulio**

1. Rocky Pond MPR Update
  - a. Administrator, Jordyn Giulio, is currently meeting biweekly with Rocky Pond representatives.
  - b. Recreation components reviewed, including Event Center, Airstrip, and proposed activity center
  - c. Parking and access concerns discussed
  - d. Board requested direct discussion with Rocky Pond team regarding recreation components within the development agreement

**10:40 AM Upper Columbia Irrigation District (UCID)**

*General Manager Craig Gyselinck; Board Member Ryan Vickery, and Board Member Mike Clayton were present*

1. Grant Road / Nile Roundabout Project.
  - a. UCID presented concerns related to pipeline impacts, construction risks, and financial burdens
  - b. Engineering practices, easements, and replacement responsibilities discussed.
  - c. County Position
    - i. Board expressed openness to partnership but not full financial responsibility
    - ii. County will fund pipe testing as a good-faith measure

**11:05 AM Public Comment**

1. Ryan Vickery spoke regarding UGA high-density designations affecting his property
  - a. Requested flexibility and will provide written options to the Board

**11:12 AM** *Commissioner Agnew is excused from session*

**11:13 AM Executive Session**

Upon motion by Commissioner Sutton and seconded by Commissioners Straub, the Board approves to move into executive session pursuant to RCW 42.30.110 (i) regarding litigation for a period of 10 minutes. Legal Counsel, James Mitchell and Kami Todd, is present. Other attendees: Commissioner Sutton, Commission Straub, Aaron Simmons, Mike Neer, Tiana Rowland, Jordyn Giulio, and Megan Jay.

**11:21 AM** *Commissioner Agnew joined the executive session*

**11:23 AM**     **Executive session has been extended by 5 minutes - *Public notified***

**11:28 AM**     **Executive session has been extended by 5 minutes -*Public notified***

**11:33 AM**     **Move back to regular session. No action was taken.**

**11:34 AM**     **Executive Session**

Upon motion and seconded by Commissioners Straub and Agnew, the Board approves to move into executive session pursuant to RCW 42.30.110 (i) regarding litigation for a period of 15 minutes. Legal Counsel, James Mitchell and Kami Todd is present.

**11:49 AM**     **Move back to regular session - No action was taken**

**11:50 AM**     **Chief Deputy Prosecutor Jim Mitchell**

1. Flock system update
  - a. Sheriff website updated and software configuration changes underway
  - b. System is now active

**11:55 AM**     **Administrative Discussion**

1. Annexation publication requirements reviewed
  - a. Jordyn Giulio, Administrator, will distribute detail to the Board
2. 2024 State Exit Audit Meeting discussed
3. Discussed House Bill 23-20

**Administrative Items:**

- A. 2024 State audit representative letter

With no further business, the Board of County Commissioners recessed at 12:02 PM to meet again on Tuesday, February 03, 2026, at the Douglas County Courthouse, Waterville, Washington.

## **BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS**

**TUESDAY, FEBRUARY 03, 2026**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioner Straub, Commissioner Sutton, and Commissioner Agnew are present. County Administrator Jordyn Giulio, Clerk of the Board Carlye Baity, and Chief Civil Deputy Prosecutor James Mitchell are also present.

**09:00 AM**     **Pledge of Allegiance and Call to Order**

**Public Comments:**

- *Mike Kaszucki is present and makes comments on the Vacation of Turtle Rock Road.*
- *Linda Layman with the Waterville Downtown Association is present regarding funding for historic preservation and provides handout on Mainstreet happenings.*

**09:07 AM Public Hearing: Resolution TLS 26-03B: Vacation of portion of Turtle Rock Road.**

*The following is a summary of the public hearing and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**The following are present:** Mike Kaszucki, Linda Layman, Todd Wilson, Andrew Shauer, and Jennifer Lange (via zoom), 5096623552 (via zoom)

**Staff Report:**

A. County Engineer Aaron Simmons gives staff report

**Public Comment:**

*No public comment provided*

**Motion:**

Upon motion and seconded by Commissioners Straub and Agnew, the board moves to approve Resolution TLS 26-03B.

**Public Hearing is closed.**

**09:30 AM Treasurer Felisha Rosales**

1. Over 300 foreclosures have been brought down to 13 of which 7 were sold at auction. 4 were redeemed and 2 came back to the County
2. Certification for the 2026 tax roll mailing will go out at the end of this month. Electronic billing has been recommended and encouraged going further
3. Clarification on need for monthly meetings with Commissioners
4. Schedule VI update monthly information is compiled into a report with bank statements

**10:00 AM Bid Opening: Resolution TLS 26-04A: Bulk Gasoline & Diesel Fuel for Area 1 & Area II Shop.**

Chairman Sutton closed the bid opening for the Bulk Gasoline & Diesel Fuel for Area 1 & Area II Shop at 10:00 AM. The following bids were received:

- Whitley Fuel with a bid of \$0.20/unleaded, diesel fuel No. 1 and diesel No. 2
- Coleman Oil Company with a bid of \$0.18/unleaded, diesel fuel No. 1 and diesel No. 2
- Wenatchee Petroleum with a bid of \$1.466/unleaded and \$1.788 for diesel fuel No. 2

**Bid Opening: Resolution TLS 26-05A: Bulk Gasoline & Diesel Fuel for Area III Shop.**

Chairman Sutton closed the bid opening for the Bulk Gasoline & Diesel Fuel for Area III Shop at 10:00 AM. The following bids were received:

- Coleman Oil Company with a bid of \$0.18/unleaded, diesel fuel No. 1 and diesel No. 2

County Engineer will review bids to assure specifications are met. Bid award to come back for approval next week.

**10:30 AM    Transportation and Land Services**

**County Engineer Aaron Simmons**

1. Resolution TLS 26-09: In the Matter of Amending County Road Construction Projects and Assigning CRP Numbers 1034 Preventative Bridge Maintenance 1 – *pulled from action items to correct title of Resolution*

**Motion:**

Commissioner Agnew made a motion to approve the following transportation item as listed; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

- 1) **Wenatchee Valley Regional Decant Facility Use Agreement with City of Wenatchee**

**Motion:**

Commissioner Straub made a motion to approve the following transportation item as listed; Commissioner Agnew seconded the motion and Commissioner Sutton concurred.

- 2) **Resolution TLS 26-10A: Notice of Hearing to Establish a 24-Hr Railroad Quiet Zone at the Spanish Castle Road Crossing (USDOT No. 065809D, Milepost 1631.11) Pursuant to 49 CFR Part 222**

**11:05 AM    Administrative Items**

1. Authorization is given to County Administrator for use of signature stamp on Mylar to SS-2025-10 Snook Short Plat Final Approval

**11:10 AM    *County Auditor Thad Duvall joins session***

2. Risk Manager Tiana Rowland is present to discuss County Records Management Program & Cost Review
3. Discussion on bill passed in 2025 regarding TIF guidelines
4. Discussion on Public Defender caseload moving to weighted system. Clerk of the Board will schedule ODP Director for Monday, February 9<sup>th</sup> to discuss further

**Motion:**

Commissioner Agnew made a motion to approve the following administrative items. The motion was seconded by Commissioner Straub and Chair of the Board concurred.

- 1) **Arbitration Settlement Agreement by and Between Douglas County, Teamsters Local 760, and William McMaster**
- 2) **Alano Club letter of support**

**Consent Agenda:**

Commissioner Agnew made a motion to approve the consent agenda items as presented. The motion was seconded by Commissioner Straub and the Chair of the Board concurred.

- 1) Week of 1.26.26 Meeting Minutes**
- 2) Approved Vouchers**

		Check Numbers	Total Amount
1.	Vouchers	00395724-00395800	\$126,099.63
2.	ACH	No ACH	\$0

With no further business, the Board of County Commissioners recessed at 12:15 PM to meet again on Wednesday, February 04, 2026, at the Douglas County Courthouse, Waterville, Washington.

**WEDNESDAY, FEBRUARY 04, 2026**

**There were no appointments scheduled; no session was held.**

**The minutes are hereby read and approved.**

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

\_\_\_\_\_  
Dan Sutton Chair

\_\_\_\_\_  
Randy Agnew Vice-Chair

ATTEST: \_\_\_\_\_  
Marc S. Straub Commissioner

\_\_\_\_\_  
Carlye Baity Clerk of the Board