



## DOUGLAS COUNTY VETERANS ADVISORY BOARD

Per RCW 73.08.035

February 6, 2026

**Location: Veterans of Foreign Wars (VFW) Post 3617, 211 11<sup>th</sup> St NE., East Wenatchee, WA 98802**

### **Minutes Prepared By:**

Lance Merz

### **Members In Attendance:**

Lance Merz

Colin Hill

Don Dent

Adam Musgrove

Sarah Simonson

The meeting began at 10:30 am.

All members had a chance to review the meeting minutes for December 2025. No discrepancy or comments.

### **Old Business:**

- Douglas County Veterans Service Officer (VSO) report – December
- Discussion of vacant board positions.
- Election of new Douglas County Veterans Advisory Board (DCVAB) Chairperson.

### **New Business:**

- VSO report – January
  - \$1,977 was distributed to veterans within Douglas County ranging from medical expenses to fuel and food cards.
  - The VSO will speak with the Chairman to discuss what the exact limit should be regarding repeat assistance with a veteran. In addition, the discussion concluded that should a veteran meet their limit through the VSO, other resources should be provided, such as other organizations who can assist veterans in the area (American Legion, The Bunker, etc).
  - Annual spending for 2025 totaled \$11,894.34.
  - Previously, the DCVAB voted to assist with “Indigent Veterans Burial”. Because of this, the VSO can provide monetary assistance to the veterans’ family. However, necessary paperwork



must be obtained (Death certificate, Invoice, and DD FM 214). The VSO is currently in the process of drafting a packet with the required documentation needed.

- Deputy Chairperson Hill entered a motion to elect Adam Musgrove into the DCVAB. Member Dent seconded the motion with no opposition. Musgrove will assume position number four within the board. Currently, the following members of the DCVAB are:

- Position 1: Vacant
- Position 2: Lance Merz – Chairperson
- Position 3: Colin Hill – Deputy Chairperson
- Position 4: Adam Musgrove - Member
- Position 5: Don Dent – Member

Until the Secretary position is voted upon, the Chairperson will continue to publish the meeting minutes.

Member Dent has expressed his interest in stepping down as a member of the board. He has agreed to stay on board until another veteran can be voted in.

The Douglas County website has been updated with current board members.

- The Board of County Commissioners (BOCC) were notified of Mike McGlone’s passing. A letter of condolence was sent to the family.
- The resolution to assign board members with the BOCC is on-going. The Clerk of the Board (Carlye Baity) has been on vacation. Further clarification whether the resolution is needed or not is required. The Revised Code of Washington (RCW) is extremely vague.
- All emails of board members have been obtained, and the email distribution list has been updated.

### **Open Discussion:**

- Merz would like to attend the quarterly meetings between the VSO and the BOCC.
- There was a discussion regarding the attendance of a Veterans Advisory Board meeting in Chelan County. The ability to coordinate between counties could only benefit veterans. Hill was going to speak to one of the board members (Jim Walter) and inquire if all board members are veterans.

**Next Meeting:** March 6, 2026, at 10:30am VFW Post 3617, 211 11<sup>th</sup> St NE., East Wenatchee, WA 98802

Motion to adjourn (Hill) and seconded by Dent. Meeting adjourned at 11:05 A.M.