

BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS

MONDAY, FEBRUARY 09, 2026

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioner Straub, Commissioner Sutton, and Commissioner Agnew are present. County Administrator Jordyn Giulio, Executive Assistant Megan Jay, and Chief Civil Deputy Prosecutor James Mitchell are also present. Clerk of the Board Carlye Baity is excused.

08:30 AM Pledge of Allegiance and Call to Order

Public Comments – *No comments received.*

08:32 AM Executive Session

Upon motion and seconded by Commissioners Straub and Agnew, the Board approves to move into executive session pursuant to RCW 42.30.110 (i) regarding litigation for a period of 10 minutes. Legal Counsel was present.

08:41 AM Move back to regular session - *No action was taken*

Administrator, Jordyn Giulio

1. The Board expressed interest in hosting a future town hall meetings related to the Wenatchi Landing. Administrator Giulio will follow up with the Board regarding scheduling.
2. International Council of Shopping Centers (ICSC) Conference
 - a. The Board decided not to host a booth at this year's conference.
 - b. The Board expressed interest in attending the conference and requested that the Clerk of the Board and the Economic Development Director attend as well.
 - c. Commissioner Sutton requested that Land Services staff prepare a comprehensive description of the overlay prior to the conference for informational use.
3. PTO Requests
 - a. Commissioner Straub requested these requests be redirected to Commissioner Sutton as the board Chairman. Administrator, Jordyn Giulio, will work with Tara Whaley, Payroll Tech, to implement this change.
4. Annual Comprehensive Plan Update
 - a. Discussion was held regarding agricultural lands, dry land, and industrial land analysis.
 - b. The Board directed that this work be slated for 2027.
 - c. Public communication regarding land designation was discussed
5. Discussed Hazardous Waste Facility ribbon cutting
6. Discussed reciprocated training opportunities with Chelan County
7. Next Week's Board of Commissioners' Sessions.

- a. County offices will be closed on Monday, February 16, 2026, in observance of Presidents Day; no session will be held.
- b. Administrator Giulio will verify facility availability for Tuesday, February 17, 2026. If available, the session will be held at the Douglas County Public Services Building.

09:00 AM Interim Sheriff Interview

The board conducted an interview with candidate Tyler Callie for the position of Interim County Sheriff. The board will be conducting more interviews with other candidates on February 09, 2026, at 11:00 AM and February 10, 2026, at 10:30 AM. No action was taken.

09:34 AM County Engineer Aaron Simmons

1. Discussion regarding resolution TLS 26-09 In the Matter of Amending County Road Construction Projects and Assigning CRP Numbers for CRP 1034 5th St NE – N Kentucky Ave to N Lyle Ave.
2. Discussion regarding the WSDOT Local Agency Agreement Supplement No. 1 for CRP 1023 Grant Rd Resurfacing.
3. Discussion regarding the recommendation to Award Bids for Resolution TLS 26-04A Fuel for Area 1 & II Shops and Resolution TLS 26-05A Fuel for Area 3 Shop.

09:40 AM Land Services Director, Kazi Haque

1. National Planning Conference
 - a. Kazi presented the 2026 National Planning Conference agenda and provided a link to the conference website, which was shared publicly via Zoom.
 - b. Benefits and financial impacts of attendance were discussed.
 - c. The Board will determine attendance and provide direction at next week's session.
2. Comprehensive Plan Update
 - a. The Board directed Director Haque to request a scope expansion amendment from consultants for further land use study

09:58 AM Recess

10:01 AM Administrative Discussion:

1. Commissioner Sutton requested a contract review of the RICOH printer located in the TLS building. Administrator, Jordyn Giulio, will follow up.

10:02 AM Land Services Director, Kazi Haque - Continued

1. Sports Complex Zoning
 - a. Discussion of proposed text amendments.
 - b. The Board requested information regarding the classification of essential utilities
 - c. Director Haque will provide this information
 - d. Facilities zoning was discussed, including recreational, commercial, and industrial zoning, conditional uses, and applicable Douglas County policies

- e. The Board directed Director Haque to request information from Grant County regarding industrial zoning and operations

10:22 AM Principal Planner, Swati Rastogi

- 1. UGA Expansion Areas.
 - a. Discussion held regarding rezoning, expansion, and development standards.
 - b. Curtis Lillquist, City of East Wenatchee Community Development Director, shared feedback from discussions with property owners and outlined zoning concerns, including height restrictions.
 - i. Mr. Lillquist will provide formal recommendations to the Board at a future date.
 - c. Land Services Director, Kazi Haque, discussed noise regulation considerations.
 - d. Commissioner Sutton directed Tanner Ackley, Principal Planner, to provide the Board with information regarding zoning height regulations.
 - e. The Board will meet with a major affected property owner during next week's session.

10:48 AM Land Services Director, Kazi Haque - Continued

- 1. WDFW Shrub Steppe Protection Approach
 - a. Discussion postponed to February 17, 2026.
 - b. Land Services staff will prepare a presentation for the Board.

10:50 AM Interim Sheriff Interview

The board conducted an interview with candidate Kieth Siebert for the position of Interim County Sheriff. The board will be conducting another interview with a different candidate on February 10, 2026, at 10:30 AM. No action was taken.

11:30 AM Office of Public Defense Director, Jessie Collins

- 1. Discussion regarding personnel needs and office space requirements.
- 2. Discussion of Continuing Legal Education (CLE) requirements related to space needs.
- 3. Case load discussion, including:
 - a. Compliance timelines.
 - b. Douglas County compliance standards.
 - c. Lincoln County adoption standards.
 - d. Potential future staffing needs.
- 4. Jesse will review discussed standards and return with recommendations for potential amendments.

11:54 AM Administrative Discussion

- 1. Upper Columbia Irrigation update
- 2. UGA expansion
 - a. The Board recommended pursuing Areas A and B as identified on the map presented by Principal Planner Swati Rastogi.

12:02 PM Executive Session

Upon motion and seconded by Commissioners Straub and Agnew, the Board approves to move into executive session pursuant to RCW 42.30.110 (i) regarding litigation for a period of 10 minutes. Legal Counsel was present.

12:12 PM Move back to regular session - *No action was taken.*

With no further business, the Board of County Commissioners recessed at 12:13 PM to meet again at 01:30 PM at the Chelan County Administration Building in Wenatchee, Washington.

01:30 PM Douglas and Chelan County Joint Quarterly Meeting

The Douglas and Chelan Board of County Commissioners met at the Chelan County Administrative Building in Wenatchee, Washington. Commissioner Straub, Commissioner Sutton, Commissioner Agnew, Commissioner Overbay, Commissioner Smith, and Commissioner Hawkins are present. Also present are the following:
Douglas County Administrator Jordyn Giulio, Chelan County Administrator Cathy Mulhall, Executive Assistant Megan Jay, Clerk of the Board Anabel Torres, Douglas County Prosecuting Attorney Sean Lewis, and Chelan County Prosecuting Attorney Robert Sealby.

Administrative Discussion:

1. Coroner Facility.
 - a. Inspection and final walkthrough are currently underway
 - b. Completion is anticipated in late February to early March
 - c. Discussion was held regarding use of space:
 - i. Tanner Bateman, Douglas County Coroner, provided input on space needs and the current facility.
 - ii. Earl Crowe, Chelan County Coroner, provided input on space needs and the current facility layout.
 - e. Timeline considerations were discussed.
 - f. A tour of the new facility will be scheduled with both teams and boards.
 - g. Potential agreements were discussed.
 - d. The Chelan and Douglas County Commissioners directed Earl Crowe and Tanner Bateman to continue coordination regarding space needs and will present recommendations to the boards in the future.

01:46 PM Executive Session

Upon motion and seconded by Commissioners Straub and Agnew, the Board approves to move into executive session pursuant to RCW 42.30.110 (i) regarding litigation for a period of 10 minutes. Prosecuting Attorney Sean Lewis is present.

Executive Session was extended by 30 minutes. *Public notified.*

02:26 PM Move back to regular session - *No action was taken.*

02:28 PM Administrative Discussion

1. Veteran Services Discussion
 - a. Jordyn Giulio, Douglas County Administrator, will meet this week with Chelan County representatives to discuss the potential consolidation of Chelan and Douglas Counties' Veterans Service Officer (VSO) departments and Veterans Advisory Boards.
 - i. The goal is to increase efficiency during the transition while maintaining uninterrupted service and access.
 - ii. A potential combined funding model was discussed.
 - iii. VSO staff from both counties will collaborate and present a recommendation to the Boards of Commissioners. The estimated timeline for a recommendation is 30–60 days.
2. Chelan County Olds Station Campus Update
3. Sportsplex Update
 - a. A financial update was discussed.
 - b. Discussion was held regarding the letter of intent and interlocal agreement. Commissioner Agnew will follow up on the letter of intent.

02:44 PM *Commissioner Sutton is excused from meeting*

02:45 PM Administrative Discussion – Continued

1. Regional Jail and Juvenile Detention Center
 - a. Douglas County is currently operating under a 50-year agreement with an external entity for juvenile jail services. The agreement is under review to determine whether alternative options are available.
 - b. A potential regional jail partnership between Chelan and Douglas Counties was discussed.
 - c. Partnership structure and potential shared ownership of a new jail facility with Chelan County. Douglas County will take the lead in coordinating a joint workshop.

Round Table Discussions:

1. Wenatchi Landing Transportation plan discussed.
2. Chelan County Opioid Abatement Funding Policies and Procedures
 - a. Opioid abatement funding and request for funding (RFP) process were discussed.
 - b. Chelan County will take action during its regular meeting the following day and will forward the adopted policies to Douglas County for consideration.
3. Update from the Chelan County Commissioners on Stehekin Flooding.
 - a. Discussion was held on a 360-degree evaluation recommendation to the Chelan-Douglas Board of Health.

With no further business, the Board of County Commissioners recessed at 03:15 PM to meet again on Tuesday, February 10, 2026, at the Douglas County Courthouse, Waterville, Washington.

BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS

TUESDAY, FEBRUARY 10, 2026

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioner Straub, Commissioner Sutton, and Commissioner Agnew are present. County Administrator Jordyn Giulio, Clerk of the Board Carlye Baity, and Chief Civil Deputy Prosecutor James Mitchell are also present.

09:00 AM Pledge of Allegiance and Call to Order

Public Comments – *Lynda Lyman with the Waterville Downtown Association is present to discuss Historic Preservation funding for the Town of Waterville. Request for funding must come directly from the Town of Waterville.*

09:03 AM Public Hearing: Resolution TLS 26-01-06B to Consider Amendments of Douglas County Code 10.08 Speed Limits

The following is a summary of the public hearing and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

The following are present: *County Engineer Aaron Simmons, Assistant Engineer Jennifer Lange and Transportation Programs Manager Justin Roozen*

Staff Report:

A. County Engineer Aaron Simmons gives staff report

Public Comment:

No public comment provided

Motion:

Upon motion and seconded by Commissioners Straub and Agnew, the board moves to approve Resolution TLS 26-01-06B.

Public Hearing is closed.

09:14 AM County Administrator Jordyn Giulio

1. Administrator to follow-up with Fair Manager on crab feed ticket availability and confirmation of reserved table for Commissioners

09:30 AM *Visit from the Waterville School District's 4th grade class*

10:10 AM Recess

10:15 AM Transportation and Land Services

County Engineer Aaron Simmons

Motion:

Commissioner Agnew made a motion to approve the following transportation item as listed; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

- 1) Resolution TLS 26-09 In the Matter of Amending County Road Construction Projects and Assigning CRP Numbers for CRP 1034 5th St NE – N Kentucky Ave to N Lyle Ave**

Motion:

Commissioner Agnew made a motion to approve the following transportation item as listed; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

- 2) WSDOT Local Agency Agreement Supplement No. 1 for CRP 1023 Grant Rd Resurfacing**

Motion:

Commissioner Straub made a motion to approve the following transportation item as listed; Commissioner Agnew seconded the motion and Commissioner Sutton concurred.

- 3) 1023_Grant Resurfacing Prospectus**

Motion:

Commissioner Agnew made a motion to approve the following transportation item as listed; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

- 4) Bid Awards:**
 - **Coleman Oil is awarded the bid for Resolution TLS 26-04A Fuel for Area 1 & II Shops**
 - **Coleman Oil is awarded the bid for Resolution TLS 26-05A Fuel for Area 3 Shop**

10:20 AM Recess

10:30 AM Interim Sheriff Interview

The board conducted an interview with candidate Adam Musgrove for the position of Interim County Sheriff. No action was taken at this time.

11:15 AM Economic Development Director, Soo Ing-Moody

1. Wenatchi Landing Transportation element grant has been awarded
2. Link Transit Letter of intent for contribution towards Wenatchi Landing.
3. LTAC applications are still coming in. Economic Development Director will work with Communications Specialist and Clerk of the Board to schedule interviews for board positions.

11:55 AM Executive Session

Upon motion and seconded by Commissioners Straub and Agnew, the board approves to move into Executive Session pursuant to RCW 42.30.110 (i) to discuss potential litigation for a period of 15 minutes. Chief Deputy Prosecutor Jim Mitchell is present.

Executive session is extended by 10 minutes – Public notified

12:20 PM Move back to regular session – No action was taken

12:20 PM Executive Session

Upon motion and seconded by Commissioners Agnew and Straub, the board approves to move into executive session pursuant to RCW 42.30.110 (h) to discuss matters related to qualifications of a candidate for appointment to elective office for a period of 20 minutes.

12:40 PM Move back to regular session – No Action was taken

Motion:

Upon motion and seconded by Commissioners Straub and Agnew, the board moves to approve the following items:

- 1) **Out of State Conference, Transportation, Brad Long**
- 2) **Credit Card request, Transportation, County Engineer Aaron Simmons**

Consent Agenda:

Commissioner Agnew made a motion to approve the consent agenda items as presented. The motion was seconded by Commissioner Straub and the Chair of the Board concurred.

- 1) **Week of 02.02.26 Meeting Minutes**
- 2) **Payroll**

NET PAYROLL FOR: JANUARY 01 - JANUARY 31, 2026

PAY DATE OF:

February 5, 2026	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	65677-65683	\$ 11,878.85
Direct Deposit	ACH	\$ 1,061,328.82
		\$ 1,073,207.67

ACH Check Numbers: 80009019-80009038 in the amount of \$585,370.89

\$ 1,073,207.67

ACH Check Numbers: 80009019-80009038 in the amount of \$585,370.89

AP Check Numbers: 00395826-00395899 in the amount of \$850,171.16

***Included all applicable special purpose districts payroll processed by the Auditor's Office.**

3) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00395900-00395996	\$738,356.58
2.	ACH	80009039-80009043	\$20,719.37

With no further business, the Board of County Commissioners recessed at 1:00 PM to meet again on Wednesday, February 11, 2026, at the Douglas County Courthouse, Waterville, Washington.

WEDNESDAY, FEBRUARY 11, 2026

There were no appointments scheduled; no session was held.


The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Randy Agnew Vice-Chair



Marc S. Straub Commissioner

ATTEST:



Carlye Baity, Clerk of the Board