

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 2, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Sutton, Steinburg, and the Clerk of the Board Tiana were present. County Administrator James Barker and Jordyn Giulio were present and Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:31 AM Pledge of Allegiance and Call to Order.**

**II. 08:32 AM Public Comments – No comment was received.**

**III. 08:32 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

- A. Update to the Board on the Comedy show at the NCW Fair concession sales, there were 300 people in attendance. The NCW Fair Manager will be in to present an overview of the event.
- B. Discussion held on the removal of the Dog Barn and repurposing the structure for alternate use at the fair. Additional structural review of the damages and estimate cost repair.
- C. Human Resource Manager Dayna Prewitt joined session to review the position questions for Prothman related to the Planning and Land Services Director Position. Review of the budget for the associate planner position.
- D. Discussion held on the NCW outdoor Stage, the Board would like to hold off on purchasing the stage at this time and rent the stage for this coming year fair.
- E. Update to the Board on the Blake Funding extension to June 2023.
- F. Commissioner Sutton wanted to discuss the host fee allocations, overview of the current host fee allocation.
- G. Review and approval of the Administrator's Decisions and Directives from 4.25.22.

**IV. 09:13 AM The Board Met with Solid Waste Director Becci Piepel.**

A. Update to the Board on the Paint Care Washington program, the program is able to continue despite none response from the City of Rock Island for involvement with the program. The program is at no cost for the county or city. The Program is a state funded program. The agreement will drafted with the removal of the City of Rock Island, prepared for signature next week.

**MAY 2, 2022 CONTINUED**

**V. 09:30 AM The Board Held a Work Session on the Following Items.**

**Aaron Simmons, County Engineer McNeil Canyon:**

A. Discussion was held regarding the County Engineer's evaluation of McNeil Canyon Engineer, review of the crash data that has occurred on the roadway from 2012-2022 the red sections shows fatalities, yellow personal injury, and the green are noted property damage. Page 2 of the report provides the elimination of accidents involving deer and focuses on personal injury and accidents occurring where the bottom curves. Review of current signage along the roadway, as well as the proposed additional signage and delineation markers of upcoming grade stating 25 mph corner ahead. Discussion held on the potential option for construction of a pull out area to check breaks. Further discussion held on the funding and grant match needed for the realignment project. The project funding was provided based off a 4 year old project cost estimate, the funding may need to borrow from future projects issued by CRAB. Discussion held on the project scope with current measures, the Board is in agreement to update the proposed signage amendments.

**Interim Land Services Director Perry Huston:**

A. Discussion held on the contract with BERK and Associates, for additional project services as directed by the Board.

B. The Alternative Energy, Garage setbacks, and fence height will be presented for adoption by the Board.

C. Discussion related to the Columbia Short Plat and the vacation of a portion of the roadways and alleys.

**VI. 10:18 AM The Board Held an Administrative Session.**

A. Review of monthly calendar and scheduled appointments.

With no further business, the Board Chairman called to recess the meeting at 10:25 AM, and will resume again on Tuesday, May 3, 2022 at the Douglas County Courthouse, Waterville, Washington.

**MAY 3, 2022**

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell was excused. Fair Manager Carolyn Morley and Ramon Ramirez were in attendance.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:36 AM Public Comments – No comment was received.**

**III. 08:32 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report Administrator**

A. Discussion was held regarding code enforcement cases. Commissioners are interested in proceeding with an abatement process.

**IV. 8:36 AM The Board Met with NCW Fair Manager Carolyn Morley and Ramon Ramirez.**

A. Dog Barn building is vacant. There are structural issues with the barn that will need to be repaired before use of the building. The dogs have been relocated to the 4H Building. Vision for the building is to use as a STEM building. The building can be used for different displays. Potential to have roof contractor to complete the work. Commissioner Sutton recommended tear down of the building and reconstruction at a later date. Leakage in roof that could be fixed. Current contractor completing the reroofing project will be providing an estimate for the repairs.  
B. Purchase of stage shipping price increase \$52,531 is the total cost for the stage. There is still a need for sound and lighting. This year local bands will be required to bring their own equipment.

**8:56 AM Return to Jim Barker, Administrator:**

B. A need of public restroom access for the VSO Office. Three options were given as to how constituents may have access to restrooms. Construction of a closed wall office with a window for privacy. Board approved construction of two walls, placement of a window and door entry.

**2. Personnel Administrator**

A. The Board approve the following Request for Hire: Maintenance Tech-Equipment Truck Driver and Operator, and Associate Planner (2 positions).

**V. 09:02 AM The Board Met with Transportation Land Services.**

**Aaron Simmons, County Engineer:**

A. Review of action items.

**1) Notice of Hearing: Chelan Douglas Regional Port Authority Application for Franchise-Pangborn Memorial Airport Approach Lighting System Resolution TLS 22-21A**

**Motion:**

Commissioner Sutton moved to approve resolution TLS 22-21A the Notice of Hearing for the Chelan Douglas Regional Port Authority Application for Franchise for Pangborn Memorial Airport Approach Lighting System, the Hearing is *set for Tuesday, May 31, 2022 at 9:00 am in the Douglas County Courthouse*; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

B. Update provided on the replacement/repairs of Kommer Bridge, negotiations are under way with KPFF for the scope of work on this project. Pearl Hill Bridge replacement is currently in design phase, construction will happen in 2024. Anticipated cost of Pearl Hill Bridge is 2.4 million for construction.

B. Private gates in county right of way discussion. Jay Webber, Road 32 NE property owner asked for access and the removal of lock on the gate for this road. Lock has been removed to allow for access.

C. There are two grant applications that are BRAC funded for replacement of bridges the funding award amount for both is \$2.9 billion.

D. Review of letter provided to Tenelco Inc. regarding the haul route inspection report and identified damage.

**Perry Huston, Interim Land Services Director:**

A. Discussion was held regarding the setting of hearings and goal planning for projects in the land services department. The General industrial amendments have gone through SEPA process but not planning commission. There will be no planning commission scheduled for May. Robert Knowles commission term will come to an end in June. Seated members may continue to serve until a replacement has been found.

B. Staffing Update was given regarding Senior Planner position. Interim Director is working with Dayna Prewitt to set up interviews.

**9:20 AM Prosecuting Attorney Joined Session**

C. Update regarding the continuation of code enforcement cases.

Overview of the process for a warrant of abatement, the county would need to file a motion of abatement with the Superior Court, once a Judgment is made a Warrant of abatement would be issued allowing the County to mitigate the clean-up process. The County would then have the authority to place a lien on the property that would trigger once the property is sold the reimbursement for the abatement will be provided to the county prior to any proceeds from the sale provided to the property owner. A resolution of establishing the account for abatement expenses and county process for abatement will be presented to the Board in the coming weeks. Notice will be provided to Mr. Wright regarding the Commissioner's decision to move forward with the abatement process in Superior Court.

**Motion:**

Commissioner Steinburg requested the Prosecuting Attorney to move forward with the warrant of abatement for the 1975 Grant Road and 115 N Mary, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

D. Discussion was held regarding Mansfield Road ownership dispute. Does this road belong to the County or the Town of Mansfield. This decision has to be adjudicated, as a resolution from both sides has not been met.

E. Commissioner Straub requested from the Interim Director a statement to the public this evening for City of East Wenatchee Annexation hearing notifying them the county will have no response to tonight's proposal.

**VI. 9:59 AM The Board Held an Administrative Work Session.**

A. Discussion was held on Boundary Review Board appointees.

B. The Board reviewed a constituent complaint relate to the Storm Water Utility fee, further discussion on the services provided for mitigation of stormwater runoff.

C. The Child Care Proclamation of Appreciation was read aloud for the record.

D. Discussion was held regarding indigent burial funds.

E. Discussion was held regarding ARPA Funds request for Prosecuting Attorney's Office.

F. Discussion was held regarding the request of 5% ARPA funds from Alan Walker with the Chelan Douglas Community Action Council. All ARPA funds have already been allocated.

G. Discussion held regarding a constituents claim for damages. Damages and total loss of vehicle. Jordyn Giulio recommended referring this case to the risk pool for review.

H. Commissioner Straub requested to attend future risk pool meetings and an update on job description for Record Risk Manager position. Job description is being reviewed and updated.

**VII. 10:15 AM Consent Agenda:**

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**1) Notice of Marijuana License Application**

**Five O 2**

Commissioner Sutton moved to approve the Notice of Marijuana License Application for Five O2, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**2) Proclamation of Appreciation for Child Care Provider**

**CE 22-26**

**Motion:**

Commissioner Sutton moved to approve the Proclamation of Appreciation for Child Care Provider, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**3) Final Escrow Document Approval**

**Chairman Empowered to Sign**

**4) Special Warranty Deed**

**146 & 144 19<sup>th</sup> Street East Wenatchee**

**5) Authorization of Wire Transfer for Treasurer's Office to**

**Central Washington Title**

- 6) Notice of Water System Plan Submittal #21-0507-Spanish Castle Dept. of Health
- 7) Authorization of Purchaser Authorization Mike Gillenwater-Facilities
- 8) Approved ARPA Request-E-signature Software Clerk's Office
- 9) Approved Fair Contracts:
  - a. Aunt Rene'es Toffee-Rene'e Van Bergen Fair Vendor Agreement
  - b. Draggoo Financial Group-Braden Draggoo Fair Vendor Agreement
  - c. Douglas County Democrats Fair Vendor Agreement
  - d. Buffalo Co.-Jordyn Valdez Fair Vendor Agreement

10) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00356437-00356511	\$331,714.77
2.	ACH	80007398-80007436	\$220.21

At 11:00 AM the Board recessed until 6:00 PM to meet again at the City of East Wenatchee City Hall, 271 9<sup>th</sup> St. NE East Wenatchee, WA 98802.

**VIII. 6:00 PM The Board held a Joint Meeting with the City of East Wenatchee at the City Hall.**

**A. Introductions and Roll Call.**

**B. 06:05 AM Public Hearing City of East Wenatchee Annexation**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Council with the City of East Wenatchee.*

**Present**

**Meeting held via Zoom teleconference attendees:**  
*See City of East Wenatchee's Clerk for recording and list of staff attendees. Public Comment Sign-up sheet located in file.*  
**Jim Barker, County Administrator**  
**Perry Huston, Interim Land Services Director Perry Huston**

**Staff Report City of East Wenatchee Planning Director Lori Barnett:**

Overview of the City of East Wenatchee proposed annexation boundaries, review of the city and county negotiations related to the annexation and the legislative adoption allowing the processing of annexation through interlocal agreement. Review of the public and agency notice process, and the tax and fee change.

## MAY 3, 2022 CONTINUED

### **Staff Report Douglas County Interim Land Services Director Perry Huston:**

Overview of the public opportunity to provide comments for or against the proposed annexation, for a successful annexation public participation is vital. The Commissioners will hear the public testimony this evening, and review the annexation interlocal agreement during their session during the week of May 10<sup>th</sup> at the Douglas County seat in Waterville.

### **Public Comment:**

- A. Randy Rance, provided comment opposing the annexation requesting the annexation boundary line ending at the water district.
- B. Scott Holman, property at SE 8<sup>th</sup> street discussion held on the allowance of septic system in proximity to well water provided comment in favor of the annexation.
- C. Charles Lynn, question as to the annexation boundary for the city.
- D. Mike Wilson, question regarding storm water retention pond maintenance, the adoption of the annexation would not change with the annexation.
- E. Tamara Hardie, provided comments opposed to the annexation citing the annexation would increase in the tax, concern for road maintenance as well as historic preservation for land use.
- F. Jim Burts, provided comments opposed citing limited to no benefit for the constituents entering in to the city limits, the sales tax is increased and there is limited opportunities for retail space expansion in the proposed annexation as it is primarily residential use concern for imminent domain by the City in the future to allow for commercial use space. Encouragement for voting of the annexation by ballot for the citizens rather than the interlocal agreement process.
- G. Jerry Bailey, provided the question as to why the boundary line did not incorporate his subdivision in to the annexation boundary as is it primarily residential, and several rural areas are incorporated.
- H. Written public comment from Dan and Tennyne Jennings opposed to the annexation.
- I. Public comment via Zoom teleconference, Jennifer Shores provided comment opposed to the annexation requesting a vote of the constituents citing there are limited benefits to the being incorporated in to the City boundaries.
- J. Jed Zuch, provided comment opposed the financial impact with the utility fee assessment as well as the additional car tab fee for the transportation benefit.
- K. Patricia Hyman Jackson, provided comment citing concerns for land use changes and needing to remove the family orchard as are requirement of the annexation due to the liability.
- L. Ed, provided comment opposed to the annexation as the payment of service rendered are not received with the annexation.

Public Comment period is closed. The Board of Commissioners will take action on Tuesday, May 10<sup>th</sup>.

Council Member Sterk provided comments opposed to the annexation due to the need for citizen input and wanting the annexation to be proposed by a vote of the people.

Council member discussion.

At 7:30 PM the Douglas County Board of Commissioners recessed to meet again on Wednesday, May 4, 2022 at the Douglas County Courthouse, Waterville, Washington.

May 4, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 9, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Marc S. Straub Chair

  
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Dan Sutton Vice-Chair

  
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Kyle Steinburg Member

ATTEST:



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Tiana Rowland, Clerk of the Board