

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 30, 2022

IN OBSERVANCE OF MEMORIAL DAY, ALL COUNTY OFFICES ARE CLOSED.
NO SESSION WAS HELD.

MAY 31, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg were present. The Clerk of the Board Tiana Rowland was absent and Deputy Clerk of the Board Erika Guerrero was present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

- I. 08:30 AM Pledge of Allegiance and Call to Order.
- II. 08:56 AM Public Comments – No comment was received.
- III. 08:32 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. The Board reviewed and approved County Administrator's Decisions and Directives for the week of 5.23.2022.

B. Discussion was held regarding road cracks on Eastmont Extension. Sealing of cracks is scheduled for July. Due to the road being on a slope water retention is not a large concern for creating more damage. Repairs will happen sooner if time permits.

C. Commissioner Straub asked for an update on Mansfield Airport Road from Civil Prosecuting Attorney Jim Mitchell. There are no new updates at this time.

D. Commissioner Steinburg asked for an update on theft of stolen property from Civil Prosecuting Attorney Jim Mitchell. Update was that there were minor charges filed.

E. Jim looked into the issue of staff attending public hearings during work hours. There is no policy regarding attendance but there is a policy for use of devices such as computer and cell phones for personal use.

F. Jim Barker made a minute note and requested approval from the Board that Perry Huston is considered a regular part time employee and therefore qualifies for leave accrual of $\frac{3}{4}$ time. Board approved.

G. Commissioner Straub asked Perry Huston if there have been any applications for the Associate Planner position. There has been no responses but they have had interviews for Senior Planner, and currently have one open position for a Permit Technician.

H. Approval of payroll change notices: Emily Nores, Paola Silva and Catherine Lloyd.

IV. 09:00 AM Public Hearing: Franchise Agreement TLS 22-21A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Staff Present: Paige Scott, Perry Huston, James Mitchell, Jordyn Giulio, Jim Barker, Aaron Simmons.

Staff Report, County Engineer Aaron Simmons:

Overview of the proposed Chelan Douglas Regional Port Authority Franchise Agreement for Pangborn Memorial Airport Approach Lighting and Communication System.

Motion:

Commissioner Steinburg made a motion to approve Resolution TLS 22-21A with the removal of the aerial (over right-of-way) access to the Franchise Agreement and will be presented for signature next week, Commissioner Sutton seconded and Commissioner Straub concurred.

**Motion was amended and the agreement was approved 6.7.22 without change.*

Public Comment:

No comment was given.

Commissioner Straub closed the public comment portion of public hearing.

V. 09:30 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

A. Tommer Bridge needs repaired, however, load rating needs to be done first, and then a request for funds can be made. There is not estimate cost for repair at this time.

B. Commissioner Straub asked if there has been notifications to neighbors regarding closure of Upper Pearl Hill Bridge. Giving constituents enough time to plan and prepare for closure. There have been no notifications yet but constituents will be notified soon.

1) Bid Award: TranTech Engineering, LLC

Resolution: TLS 22-23A

Motion:

Commissioner Steinburg moved to approve Bid Award to TranTech Engineering, LLC for Resolution TLS 22-23A Professional Services Consultant Agreement for 2022 Bridge Load Rating. Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**Scrivener's Error on date of contract execution, date was amended prior signature by contractor.*

2) WSDOT Local Agency Supplemental

Upper Pearl Bridge

Motion:

Commissioner Steinburg moved to approve Local Agency Agreement Supplement for Upper Pearl Hill Bridge Replacement Project. Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

3) Chelan Douglas Regional Port Authority Agreement

Interlocal

Motion:

Commissioner Steinburg moved to approve Interlocal Agreement for Chelan Douglas Regional Port Authority for US 2/97 and Cascade Ave Intersection Improvement Project. Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

A. Commissioner Straub asked about timing for the round-about project DOT. Project should move quickly once the DOT has approved.

B. Aaron Simmons will be out of the office next week for WASAC Training

C. Empire project on Cascade Ave is currently waiting for State approval. Once it has been approved, it will be out to advertisement for bid.

D. Safety dollars are being used for McNeil Canyon Road. Guardrails will be added in two different sections. Area 3 crew is doing great work in Mansfield area. Cooler weather is assisting their production with new equipment, allowing them to move at a lower pace as they become comfortable using new equipment.

E. Discussion was brought up and the possibility of staff turnover for area crew. We may have some employee vacancies once state mandates are lifted for vaccine requirements and their return to the Department of Transportation.

Perry Huston, Interim Land Services Director:

Present

Hank Lewis, City of East Wenatchee Mayor Jerrilea Crawford, Lori Barnett, JuanS, and 5098846651 were present.

A. There is currently no language within current codes that establishes which codes have been implemented, ie. City VS. County code. Perry Huston's recommendations to the County is to remove from the city codes that apply within the urban growth area, review and adopt the pertinent city codes that are applicable to county development. It would be a three step process. Approval of these ordinances will bring the county codes up to date. Remove language binding any future discussions. Any future projects will default to the hearing examiner.

1) Interim Controls: Amending DCC 18.12.080

Ordinance: TLS 22-04-30A

Commissioner Steinburg moved to approve Ordinance TLS 22-04-30A Interim Controls Amending DCC 18.12.080. *Public Hearing is set for Tuesday, July 26, 2022 at 9:00 AM* Commissioner Sutton seconded the motion, and Commissioner Straub concurred

2) Interim Controls: Amending DCC 14.32.070

Ordinance: TLS 22-05-31A

Commissioner Steinburg moved to approve Ordinance TLS 22-05-31A Interim Controls Amending DCC 14.32.070. *Public Hearing is set for Tuesday, July 26, 2022 at 9:15 AM*
Commissioner Sutton seconded the motion, and Commissioner Straub concurred

B. Summary provided of the Comprehensive Plan Proposal Amendments and de-designation and Rezoning process. To change the site specific zoning this is a quasi-judicial process involving the Land Use Hearing Examiner, Zoning and Land Use Designation amendments are completed through the legislative process by the Board of Commissioner. Any site-specific rezone is generally involved as a quasi-judicial. Commissioner Straub asked if there are sufficient resources to complete the de-designation and comprehensive rezoning tasks. Perry Huston stated currently there are not sufficient resources, but Land Services Staff will work hard to prepare necessary materials and a consultant may be necessary for completion of the project. The first step in this process is to have the Commissioner's review the proposal for amendments to the Comprehensive Plan. Deadline to submit proposal amendments and rezone is the second Monday in May, 2023. Lori Barnett had a clarification; when working on a zone or map amendment, they are comprehensive amendments and this process includes quasi-judicial and legislative this includes text amendments were applicable to land, but outside of urban growth area. Wenatchi Landing is an example of this. A text amendment to the zoning code occurred, during the 60-day review they take it to both the planning commissions for review.

VI. 10:30 AM The Board Held an Administrative Work Session.

A. Review outstanding projects and schedule for following week.

VII. 11:00 AM Consent Agenda:

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

1) Appointment of Board of Health District Positions

Resolution 2022-51

Motion:

Commissioner Sutton moved to approve the Resolution 2022-51 for the Appointment of Mayor Jerrilea Crawford Position 5 and Sharon Waters Position 6 to the Chelan-Douglas Board of Health District. Commissioner Steinburg seconded the motion and Commissioner Straub concurred. **(Chelan County Resolution 2022-51)*

A. Discussion was held regarding correspondence from the City of East Wenatchee requesting an extension for the 2020 Rural Sales and Use Tax allocation for reconstruction of Hamilton Street. An extension was requested due to delays in consultant selection, cultural resource studies, landowner negotiation, needing to redesign and some project component removal due to cost over runs.

June 1, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 6, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

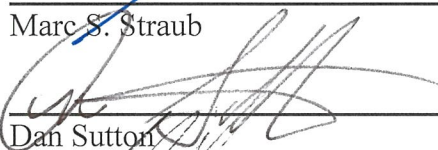
The minutes are hereby read and approved.



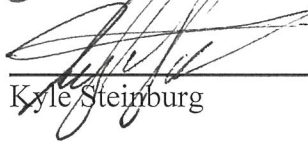
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair




Dan Sutton Vice-Chair



Kyle Steinburg Member

ATTEST:



Erika Guerrero, Deputy Clerk of the Board