

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 7, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM Call for Executive Session.

Executive Session RCW(42.30.110)(1)(i) Potential Litigation:

Attendees: Commissioners Sutton, Steinburg, and Straub, County Administrator Barker, Civil Prosecuting Attorney Mitchel and Clerk of the Board.

At 8:30 AM Commissioner Straub called for executive session pertaining to potential litigation for 10 minutes. Executive session ended at 8:36 AM with no action taken at this time.

III. 08:37 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Approved payroll change notice: Jason Barnes, Jennifer Wright.
- B. Approved request of hire: Associate Planner.

2. Staff Report Administrator

Jim Barker, Administrator:

- A. Discussion held on Mrs. Breiler's campaign for opposition of the proposed solar farm development at Badger Mountain. The Land Services Director has been reaching out to property owners as well, the County does not disagree with the property owners opposition however the State has the authority for review and issuance of the permit for solar and other alternative energy services.
- B. Discussion was held on the Annexation proposal with the City of East Wenatchee, the accounting department would like to see the funding to be provided as an incremental decreased over the years.
- C. Badger Mountain and Eastmont Extension have been added for review of the speed limit designation.
- D. The Board reviewed the Administrator's decisions and directives list.

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E. Grant road mailbox discussion was held, the county code currently states that an off exit is needed for mail delivery to ensure safety as Grant road has a high traffic rating count. Mr. Buterbaugh options were discussed for relocation of the mail boxes, or purchase of PO boxes. Commissioner Steinburg provided the suggestion to review the ASTOS road standards and defer to the standard requirements to the mailboxes or defer to the Post Office approval.

III. 09:06 AM The Board Met with Chelan Douglas Health District. Health District Director Luke Davies, and IMT Kent Session.

A. Looking in to a mobile unit for COVID-19 vaccination, looking for support from the counties for mass vaccination. The mobile command center on a smaller scale to deliver vaccines in the rural community, the potential for future use with natural disasters. This would be a lease from the counties for the unit by the health district. The health district at this time is unable to purchase the unit however additional research is needed. The Board would like the health district to be the sole owner and operator of the unit.

IV. 09:30 AM The Board held a Work Session on the Following Items.

Land Services:

A. Legacy Pesticide for Lead Arsenic discussion of incorporating code language on mitigation approaches and development allowances provided the states designation areas. Further discussion on mitigation steps and designation on plats. The Board would like to have informational fact sheets available for areas that have been designated in the legacy pesticide mapping area.

B. Alternative energy production, currently there are no applications with the county and there is a moratorium in place by the county. However the state applications has been submitted by Avengrid. The county can adopt interim controls regarding development and ensuring development boundaries are established outside of the UGA. The Board would like to move forward on this option, a public hearing will be set.

V. 10:00 AM The Board held an Administrative Work Session.

A. COVID commitments for ARPA funding, Approved Request ARPA: 001-ARPA: 011 for the NCW Fair, Coroner, Superior Court, and Facilities Departments.

B. Commissioner Straub provided a follow up from the finance committee meeting, the Auditor and Treasurer will be reviewing the options for a 3rd party to manage the investment funds for the county.

C. The Meeting with the City of East Wenatchee has provided their commitment to seek available funds to assist the county with homeless encampment clean up mitigation.

D. Commissioner Straub provided an update following his homeless taskforce meeting.

E. The Board would like to hold off on taking action to partaking in the Town Toyota Center's request for funding support due to the COVID closure.

F. The County Administrator provided an update regarding the non-entitlement community funds through HUD for the various towns and cities. The Board would like have this information sent to the Mayors encouraging them to apply. The Clerk will send this information to the Mayors of Douglas County.

JUNE 7, 2021 CONTINUED

G. Update provided to the Board following the Town of Mansfield's response letter regarding the Quit Claim Deed for Airport Road.

With no further business, the Board of County Commissioners adjourned at 11:00 AM to meet again on Tuesday, June 8, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

JUNE 8, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

I. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Update on Mr. Pauly's plan to draft a letter regarding the economic impacts of the development for the proposed Northern Fruit packing shed.

B. Staff report provided.

C. The Prosecuting Attorney's Office has requested additional separation for two offices at the Law and Justice Center, the Board is in agreement to move forward with panel partitions rather than the development of walls. They are also in agreement to go out to bid if necessary for the partitions and the furniture if the cost of the project exceeds the departmental thresholds.

Motion:

Commissioner Sutton moved to approve the authorization authority to the County Administrator to approve ARPA funding use for expenses under \$5,000; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

D. Update to the Board on the former NCW Fair office has been demolished and removed from the site.

E. The Land Services department is willing to provide project management for the Law and Justice Center roof repair. A revised change order will be presented next week from MJ Neal.

F. Update on the ASTOS standard vs the county code requirement for the mailbox pull out issue, the ASTOS standard does require a turn out for a road over 45 miles per hour either or below 2,000 average daily trips (ADT); the ADT for the road was at 12,000 and triggers the mailbox turn out. The Board is in agreement to adhere to the county's default road standard requirements, there will need to be a pull out created for this development.

III. 09:09 AM Public Hearing

TLS 21-41A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Dayna Prewitt, Human Resource Officer-attending via Zoom teleconference

Staff Report Land Services Director Mark Botello:

Overview of the proposed surplus property known as the 3rd street park and ride, recommendation for approval and negotiation of the sale of the property.

Public Comment:

No comment was given.

Motion:

Commissioner Steinburg moved to approve Resolution TLS 21-41B the surplus of Douglas County parcel number 40300003101 known as the 3rd street park and ride pursuant to Douglas County 2.40 and RCW 39.33.020; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

IV. 09:12 AM The Board Met with Transportation Land Services.

Land Services Director, Mark Botello:

- A. Update provided on the Health District's Plan to have an employee present with the Land Services Department for land use review of permits.
- B. Discussion held on the Lead Arsenic mitigation options.
- C. Update on the upcoming zoning amendment changes for the Rocky Pond Estate Winery for Mr. Dufenhorst and coordination for zoning amendments with the Regional Port Authority for the Pangborn Airport.
- D. Staff report provided.

County Engineer, Aaron Simmons:

- A. Concern was raised from a constituent regarding parking at the intersection of Badger Mountain Rd. and Daniels Dr. requesting no parking signs, due to additional parking and litter collecting. The Board would not like to move forward with this request due to the cost effectiveness of sign creation and maintenance. The sign is planned to be developed in the next few years.
- B. Update to the Board on access concern off badger mountain road, there is a no access easement off the roadway. The property owner would need to complete a plat amendment which would require petition approval by all property owners within the plat.
- C. Staff Report provided.

JUNE 8, 2021 CONTINUED

V. 10:00 AM Board Administrative Session

A. The Board is in agreement that financial support has been provided to the Town Toyota Center (TTC) with the previous CARES Act funds in supporting the nutrition program for COVID as well as the mass vaccination site contract. The Board is not interested in providing the additional funding request presented by the TTC in the amount of \$400,000.

B. Review and approval of the draft Contaminated Reduction and Outreach Plan with the Solid Waste Programs.

VI. 10:30 AM The Board Met with Washington State Association of Counties.

Attendees: Chairman: Commissioners, Whitman County Michael Largent & Executive Director: Eric Johnson

A. 2021 End of Legislative Session Report and Courthouse Briefing.

B. Review of legislative priorities and litigation support WSAC has provided.

VII. 12:12 PM Consent Agenda.

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Marijuana Application: Leroy Farm LLC

LIC #: 416753-7S

Motion:

Commissioner Sutton moved to approve the application for marijuana processing, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

2) Interlocal Cooperative Agreement:

Columbia River Drug Task Force

Motion:

Commissioner Sutton moved to approve the interlocal agreement for the Columbia River Drug Task Force, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

3) Approved Chelan-Douglas Developmental Disabilities Program Service Provider Contracts

a. Upper Columbia Connections Contract No. 2021-12

b. City of Wenatchee Parks and Recreation Contract No. 2021-14

c. Brave Warrior Project Contract No. 2021-15

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4) Town of Mansfield Response Letter Regarding Airport Road

5) Letter of Appreciation Rock Pond-David Dufenhorst

6) Payroll Approval

NET PAYROLL FOR: *MAY 1 -- MAY 31 2021*

PAY DATE OF:

JUNE 4 2021	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62948-62951	\$ 3,224.31
Direct Deposit	ACH	\$ 686,750.31
		\$ 689,974.62

ACH Check Numbers: 80006495-80006515 in the amount of \$403,129.90

AP Check Numbers: 00347210-00347270 in the amount of \$665,223.19

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

7) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00347067-00347184	\$162,086.54
2.	ACH	None	\$0.00

With no further business, the Board of County Commissioners adjourned for lunch at 12:30 PM to meet again at 1:30 PM with the Chelan County Board of Commissioners via Zoom teleconference, the Board will continue meeting in person at the Douglas County Public Services Building, East Wenatchee, Washington.

VII. 1:30 PM The Board Met in Joint Session via Zoom Teleconference with the Chelan County Board of Commissioners.

A. Discussion held on the joint interlocal agreement for the management of homeless housing funds, Chelan County will be the lead administrative agency on the management of funds. Meeting with the taskforce was positive provided the separation of the counties and cities administration and management of homeless housing funds.

B. Commissioner Overbay provided an overview of the funding sources and the breakdown of what allocation will be retained by the city and the counties for operation elements.

C. Sasha Sleiman will be the program manager for the homeless housing funds as Chelan County will be the lead administering the join funds for the program.

D. Discussion held on utilization of County ARPA funds for the financial support of the Town Toyota Center, as well as regional support funding for the greater county and city areas.

2:25 PM session ended with Chelan County

JUNE 8, 2021 CONTINUED

VIII. 2:27 PM Douglas County's Session Reconvened via Zoom Teleconference.

A. Further discussion held on retaining the House Bill 1570 funds generated through RCW 36.22.178 for the Affordable Housing Funds, the Board would like to continue allocation through the Regional Council rather than remittance to Chelan County for administration.

B. The Board is in agreement to allow for Northern Fruit Company to use the 2nd st. NE parking lot of the former law and justice center.

C. Construction fence panel purchase request for ARPA funds for COVID separation and crowd management. Board approved the purchase previously, the cost estimate is \$11,236.13.

With no further business, the Board of County Commissioners adjourned at 2:45 PM to meet again on Wednesday, June 9, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

JUNE 9, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 14, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST: 
Tiana Rowland, Clerk of the Board