

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 20, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Steinburg, and the Clerk of the Board Tiana were present. Commissioner Sutton was excused. County Administrator James Barker and Jordyn Giulio were present and Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments – No comment was received.

III. 08:32 AM The Board Met with Administrator Jordyn Giulio.

- A. Overview of the Courthouse and Douglas County Public Services Building security plans, the plans have been sent to the Douglas County Sheriff's Office for the review and implementation of evacuation and staging plans. Each Department is responsible for preforming drills and exit plans.

IV. 08:40AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Rivercom has reached out to the County as they are interest in purchasing parcel number 23203610002 located on the Fancher heights bench, this location was an informal former landfill/dump site and currently has a stormwater easement access. The Parcel is 20 acres with a grain silo. Rivercom will need to ensure the site can be developed and an appraisal will need to be completed.

V. 09:00 AM EXECUTIVE SESSION RCW(42.30.110)(1)(a)(ii) SECURITY

Attendees: Commissioners Straub, Sutton, and Steinburg, County Administrators Jim Barker and Jordyn Giulio, Sheriff Kevin Morris, Superior Court Judge Brian Huber, District Court Judge Eric Biggar, Prosecuting Attorney Gordon Edgar, Clerk Jenn Biggar, Civil Prosecuting Attorney Jim Mitchell, Clerk of the Board Tiana Rowland

A. GR36 Security Meeting for the Courthouse & Law and Justice Center
At 9:03 AM Commissioner Straub called for an executive session per RWC 42.30.110 (1)(a)(ii) for 60 minutes. At 9:00 AM Chairman Straub extended executive session for an additional 60 minutes. At 10:28AM executive session ended with no action taken.

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VI. 10:31 AM Return to Administrator's Report

- B. Follow up with Sheriff Morris on the allowance of concealed carrying within the single point of access and security per RCW 9.41.300.
- C. Commissioner Steinburg provided perspective of restricting the security check and turn over of any concealed carry firearms to the Courthouse entry area only. Auditor Duvall stated the preference would be to have single point of entry for all departments, allowing for security check for the annex offices as well. Administrator Barker provided suggestion of budgeting for an armed deputy within the elections department during peak election times that are areas of concern for employees.
- D. Update to the Board on the Transportation Improvement Board funded project with the Town of Mansfield, the Road crew will be completing the project on behalf of the Town the project is anticipated to occur in the upcoming weeks. There was limited notice by TIB on project timeline following County request back in November, TIB reached out to Road Superintendent last week to update the project completion deadline is in July.
- E. Commissioner Steinburg requested Administrator Giulio to review the contracts, call logs, and expenses for the Towns and Cities contract for law enforcement/code enforcement services.
- F. Civil Prosecuting Attorney provided an update on the Mansfield Road Airport Road case, the attorney is planning to file a motion setting a hearing for the case before Judge Huber or a Protem Judge.
- G. Update to the Board on the City of Rock Island's claim for none receipt of the letters from the County notifying the City of the denial of the capital improvements at the Recycle Center. Solid Waste Manager will provide a report next week outlining the City's request for capital improvements.
- H. Steven Skylstad has requested to use a portion of county property for a staging area for pipe placement. A map will need to be provided of the staging area and a hold harmless agreement was suggested.

Administrator Giulio

- B. Provided an overview of the draft policy for the county to address air quality control, per L&I requirements, staff is requires to watch an educational video and issue masks as needed and allow for breaks in air filtered areas.

With no further business, the Board Chairman called to recess the meeting at 11:22 AM, and will resume again on Tuesday, June 21, 2022 at the Douglas County Courthouse, Waterville, Washington.

JUNE 21, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrators James Barker and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

- I. 08:30 AM Pledge of Allegiance and Call to Order.**
- II. 08:31 AM Public Comments – No comment was received.**
- III. 08:32 AM The Board Met with Administrator Jim Barker.**

- 1. Staff Report Administrator**

Jim Barker, Administrator:

- A. Update to the Board on the NCW Fair front entry remodel, a second bid was received from a company in Leavenworth, the Board raised concerns regarding the degradation of the powder coating and the lumber. The Board envisions the new Fairgrounds sign developed last year to match the new front entry gate.
- B. Update to the Board on the SmartGov and connection with Chelan County for the Health District to use for the review of building permits.
- C. Discussion held on the implementation of the single point of entry and the metal detector implementation at the Courthouse. Lock boxes are on site for the retention of concealed carry permit holder guns. Further discussion held on having the metal detection and inspection at the entry to the courtroom area only versus inspection and limitation of concealed carry permitted within the annexation area for the Treasurer's, Assessor's, and Auditor's Office. The County Administrator has several questions for the pacific security guard related to training, and rules of engagement during emergency situations.

IV. 09:01 AM The Board Met with Interim Land Services Director Perry Huston, County Engineer Aaron Simmons, Douglas County PUD via zoom.

- A. Overview of RCWs 19.27.077, 19.27.540, and WAC 51-50-0429, the requirement of the installation of Electronic Vehicle charging stations at multifamily housing units. This was sparked by the Wilkinson development, this is a requirement of the building code effective July 1, 2021 and the rules of R-3 must be implemented by July 1, 2024. In coordination with the Douglas County PUD it has been determined the infrastructure to meet this requirement are not established.
- B. The PUD was not aware of this requirement, this will dramatically impact the load as well as capacity demands depending on the level of charging needed. Upgrades at the substation level would be necessary depending on the level of usage needed, this is all dependent on the available supply load as well. This issue has been discussed among other utility districts and the requirement has caught the utilities off guard, request for support at the county level to the legislatures to determine alternate options.

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- C. Civil Prosecuting Attorney provided insight this may be an unreasonable requirement that has been instituted and can not be enacted due to capacity and development load limits.

Return to Administrator's Report:

- D. Update to the Board as the Fair experienced about \$1,000 of vandalism damages over the weekend.
- E. The Board approved the removal of the dead trees located at the Courthouse campus.
- F. The Veteran Service Officer has requested to have their notary license, the Board is in agreement to allow for this service to veterans however limited to just documentation needed for veteran support. Clerk will review the county resolution for notary services or develop the fee schedule.

IV. 09:45 AM The Board Met with Transportation Land Services

Aaron Simmons, County Engineer:

- A. Update to the Board regarding constituents concerns regarding the roundabout development on Grant Road and Nile, the public engagement hearing will be occurring on June 22, 2022. The public hearing is to assist with educating the public on the project.
- B. Further discussion held on the staging location for Mr. Skylstad's development, the Board is in agreement a hold harmless agreement should be developed by the Prosecuting Attorney's Office.
- C. Update to the Board on the Highland Orchard flood damage that occurred from water runoff from China Knoll, Chalk Hills Road, and Road L. There may be a need for stormwater drainage pipe installation.
- D. Review of timeline for the additional signage and updates on McNeil Canyon Road, the sign plan will be provided on Wednesday to the sign shop. Additional sign prior to the truck ramp of the 25 mph corner ahead.

Perry Huston, Interim Land Services Director:

- A. Discussion held regarding the need for direction on the Planning Commission, a further work session will be held next week.

VIII. 10:40 AM Consent Agenda:

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

1) Increase of Credit Card Limit

Treasurer's Office

Motion:

Commissioner Steinburg moved to approve the credit limit increase for the Treasurer's Office Cashmere Valley Bank credit card; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

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2) Issuance of Credit Card

Clerk of the Board

Motion:

Commissioner Steinburg moved to approve the issuance of at department credit card for the Board of Commissioner’s Office Clerk of the Board; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

3) Approved Vouchers

| | | Check Numbers | Total Amount |
|----|----------|-------------------|--------------|
| 1. | Vouchers | 00357859-00357932 | \$229,897.66 |
| 2. | ACH | 80007564-80007567 | \$9,880.72 |

With no further business, the Board of County Commissioners recessed at 11:00 AM to meet again on Wednesday, June 22, 2022 at the Douglas County Courthouse, Waterville, Washington.

JUNE 22, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 27, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON


 _____ Chair

 _____ Vice-Chair

 _____ Member

ATTEST:



 Tiana Rowland, Clerk of the Board