

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 1, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Steinburg, and the Clerk of the Board Tiana were present. County Administrator James Barker and Jordyn Giulio were present and Civil Prosecuting Attorney James Mitchell in attendance. Commissioner Sutton was excused.

- I. 08:30 AM Pledge of Allegiance and Call to Order.**
- II. 08:31 AM Public Comments – No public present, and no comment was received.**
- III. 08:31 AM Call for Executive Session RCW42.30.110(1)(g)**

Executive Session RCW(42.30.110)(1)(g) :

Attendees: Commissioners Straub, and Steinburg, County Administrator Jim Barker and Jordyn Giulio, Civil Prosecuting Attorney Jim Mitchell, Clerk of the Board Tiana Rowland.

At 8:31 AM Commissioner Straub called for an executive session pertaining to personnel until 8:50 AM. At 8:50 AM the Chairman called to end executive session with no action taken.

IV. 08:52 AM The Board Met with Administrator Jim Barker.

- 1. Staff Report Administrator**

Jim Barker, Administrator:

A. Clarification on seeking quotes for the installation of bullet resistant glass at the service counters located at the Auditor, Assessor, and Treasurer’s Office at the Annex in the Courthouse. The Board is in agreement to have the Administrator solicited quotes.

B. Staffing update provided.

C. Discussion held on appraisal firms for the Douglas County parcel located within Fancher Heights.

V. 09:00 AM The Board Met with Transportation Staff.

Aaron Simmons, County Engineer:

A. Review of the action items for the Board’s consideration tomorrow.

VI. 09:06 AM Return to Administrator’s Report.

D. Review and approval of the Administrator’s Decisions and Directives from 7.25.22.

E. Update to the Board on the NCW Fair projects and preparation, additional stall dirt was secured from the East Wenatchee sand pit and will be place on the 6th during the Fair cleanup day.

AUGUST 1, 2022 CONTINUED

VII. 09:14 AM Board Administrative Session.

A. Risk Manager and Administrator Jordyn Giulio provided an update on the EFSEC process for the Badger Mountain solar farm application, the committee has requested an environmental impact analysis be completed and are in the process of sending the project application to the administrative review hearing, a date for the hearing has not been determined.

B. Civil Prosecuting Attorney provided an overview of the claims for damages submitted to the County. Further discussion with the Risk manager on the due diligence for the stormwater claim.

C. Update to the Board on the 146 19th street remodel, the county has secured an estimate for tree removal for \$9,000, staff will be confirming these rates. Jordyn is in the process of developing improvement options for the Board's consideration to remodel the interior of the house. Further discussion held on developing an RFQ for tree removal within County rights of way.

D. Civil Prosecuting Attorney provided an update on the Airport Road ownership in Mansfield, the Civil Prosecutor will file a motion for summary judgement, however it is anticipated there may be a request for progression towards trial.

E. A default judgement has been filed against the former Treasurer. The Bond company is moving forward with protesting the claim.

With no further business, the Board Chairman called to recess the meeting at 10:20 AM, and will resume again on Tuesday, August 2, 2022 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 2, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Steinburg, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance. Commissioner Sutton was excused.

I. 08:28 AM Pledge of Allegiance and Call to Order.

II. 08:29 AM Public Comments – No public present, and no comment was received.

III. 08:30 AM The Board Met with Human Resource Officer Dayna Prewitt by phone.

A. Review of the personnel policy amendment recommendation pertaining to employee retention.

Motion:

Commissioner Steinburg moved to approved the personnel amendments as presented by resolution CE 22-31C & TLS 22-33C the Amendments to the Personnel Policies Chapter 4.05.070 Reimbursement, Relocation, and Retention-Exempt/Excluded Positions
Commissioner Straub seconded the motion and concurred.

AUGUST 2, 2022 CONTINUED

IV. 08:33 AM The Board met with County Auditor Thad Duvall.

- A. Update provided to the Board on the staffing for the recording department and the need for potential department reorganization.
- B. Discussion held on the ballot drop box, there has been a significant increase in public observation recording and scrutiny request to increase the compensation to \$18 per hour for the ballot box pickup.

V. 08:53 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Presentation of the tree removal bids, recommendation for Young Bucks as the apparent low bid.

Motion:

Commissioner Steinburg moved to approve the bid for tree removal at 146 19th street, Commissioner Straub seconded the motion and concurred.

B. Presentation of Coroner's ARPA funding request. The Board would like to determine if there is a less expensive temporary lighting options, as the request is substantial and may not be a requirement for services rendered.

C. Update to the Board on the City of East Wenatchee personnel benefits offered to the police department.

D. The Administrator was able to find a locally sourced company to provide an estimate on the installation and level of bullet resistant glass necessary at the Annex.

2. Personnel

Administrator

Jim Barker, Administrator:

A. The Board provided the following Payroll Change notices for ballot box pickup and transportation: Leon Grant, Bonnie Grant, Claudia Quilter, Craig Quilter.

B. The Board approve the following Request for Hire: Recording Lead Position.

1) Nationwide In-Service Distribution for Eligible 457 Plans

Motion:

Commissioner Steinburg moved to approve the In-Service Distribution with Nationwide for employee eligible 457 Plans. Commissioner Straub seconded the motion and concurred.

VI. 09:20 AM The Board Met with Transportation Land Services

Aaron Simmons, County Engineer:

A. Discussion held on the project timeline impacts due to delays of approval by state and local programs.

B. Discussion held on Mr. Hemmer's request for weed spray at the pit site, transportation will follow up with a sprayer within the next week.

1) CRP Assignment

Resolution TLS 22-40

Motion:

Commissioner Steinburg moved to approve resolution TLS 22-40 the County Road Project Assignment Number 1012-C. Kummer Ranch Bridge Replacement and 1013-Whitehall and Alstown Bridge Painting. Commissioner Straub seconded the motion, and concurred.

2) Local Agency Agreement Supplement 1

LA10269

Motion:

Commissioner Steinburg moved to approve the Local Agency Agreement Supplement 1- for Countywide Spot Safety Improvements, Commissioner Straub seconded the motion, and concurred.

3) Local Agency Federal Aid Project Prospectus

CRP 1008

Motion:

Commissioner Steinburg moved to approve the Local Agency Federal Aid Project Prospectus-for Countywide Spot Safety Improvements, Commissioner Straub seconded the motion, and concurred.

4) Temporary Right to Enter Agreement

Canyon Lakeview LLC.

Motion:

Commissioner Steinburg moved to approve the temporary right to enter with Canyon Lakeview LLC.-Tannenberg property for removal of pit run off, Commissioner Straub seconded the motion, and concurred.

VII. 10:30 AM The Board Held an Administrative Session.

A. Review of the proposed Rural County Sales and Use Tax project for the Fair and potential relocation of the fair activities and carnival.

1) Presentation of Claims for Damages

Civil Prosecuting Attorney

Motion:

Commissioner Steinburg moved to uphold the recommendation of the Civil Prosecuting Attorney's recommendation for denial of the following claims for damages: Henson and Rimstad, Commissioner Straub seconded the motion and concurred.

B. The Clerk of the Board provided an overview of the Douglas County Hospital District #2 ARPA funding request for the Waterville ambulance, the Board requested the Civil Prosecuting Attorney draft an Interlocal Agreement.

C. The Clerk provided an overview of the NACO government leadership course, the Board would like to move forward with reserving 5 training spots for key county personnel. The contract will be presented to the Board next week.

D. Approval granted to the years of service commemorative plaques.

E. Review of the interagency agreement with the AOC for Blake funding, the Chief Financial Officer will serve as the liaison to the departments receiving funds and report the necessary expenditures for reimbursement.

AUGUST 2, 2022 CONTINUED

2) Interagency Agreement Amendment 2:Blake

WA Administrative Office of the Courts

Motion:

Commissioner Steinburg moved to approve the amendments to the interagency agreement with the Washington State Administrative Office of the Courts and Douglas County for reimbursable funds related to the Blake legislative decision; Commissioner Straub seconded the motion and concurred.

VIII. 11:00 AM Consent Agenda:

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and concurred.

1) Regional Council Project Extension (Held over from 7/26/22)

Resolution CE 22-35

Motion:

Commissioner Steinburg moved to approve resolution CE 22-35 the Regional Council Project Extension; Commissioner Straub seconded the motion and concurred.

2) Copier Lease Agreement

Pacific Office Automation

Motion:

Commissioner Steinburg moved to approve Pacific Office Automation Copier Lease Agreement for the Transportation Land Services Department; Commissioner Straub seconded the motion and concurred.

3) Dissolving the Temporary Farm Worker Housing Fund

Resolution CE 22-37

Motion:

Commissioner Steinburg moved to approve resolution CE 22-37 Dissolving the Temporary Farm Worker Housing Fund and Transfer of Remaining Balance to Local Government Assistance Fund; Commissioner Straub seconded the motion and concurred.

4) Approved Fair Contracts:

- | | |
|----------------------------------|------------------------|
| a. L&L Design, Holly Leach | Vendor Agreement |
| b. Danzas Multiculturales | Entertainment Contract |
| c. Carly Klein Schoening | Entertainment Contract |
| d. Rustic 509, Crystal Overbay | Entertainment Contract |
| e. Apple Valley Kiwanis | Professional Services |
| f. Dank Eats DBA: The Doner Haus | Concession Agreement |
| g. Tie Me Up, Ylse Engler | Concession Agreement |

5) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00358976-00359061	\$426,761.84
2.	ACH	80007698	\$297.03

With no further business, the Board of County Commissioners recessed at 11:38 AM to meet again on Wednesday, August 3, 2022 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 3, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 8, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON





Marc S. Straub Chair

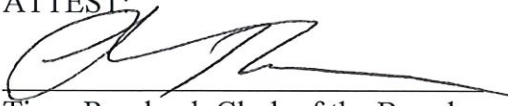
EXCUSED

Dan Sutton Vice-Chair



Kyle Steinburg Member

ATTEST:



Tiana Rowland, Clerk of the Board