

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 16, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:31 AM Call for Executive Session RCW(42.30.110)(1)(f).**

**Attendees:** Commissioners Sutton, Steinburg and Straub, County Administrator Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt, and the Clerk of the Board. At 8:59 AM Risk Manager Jordyn Giulio joined via zoom.

At 08:31 AM Commissioner Straub called for executive session pertaining to complaints regarding an Elected Official for 10 minutes. At 8:40 AM Chairman Straub called for an additional 30 minutes. Executive session ended at 09:05 AM with no action taken at this time.

**III. 09:06 AM The Board Met with Management Information Services Director Brad Hudson.**

A. American Rescue Plan Act Funding Request for Network Security, there will be 8 servers that will be added, 4 will be used for security, and 4 will work for operational. The total expenses is \$485,000; \$280,000 in ARPA funding request. The Superior Court AV system needs to be updated in order to support the remote hearing requirements and integration of Zoom teleconference.

B. The Board requested the ARPA funding request be submitted to the ARPA committee for review and recommendation to the Board.

**IV. 09:00 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Discussion ensued regarding the Chelan Douglas Health Board, the medical community is requesting the Health District and local County Commissioners to institute an enforcement of mandate of masking in public areas, and businesses. The County's position is to strongly encourage masking and personal accountability in order to demonstrate an effort of proactive action rather than state mandated control.

**\*Minute Notation:**

Per the recommendation from the Chelan Douglas Health District and Confluence Health, the Board would like to have additional signage on county buildings recommending visitors to wear masks while within the building.

## AUGUST 16, 2021 CONTINUED

### 2. Personnel

Administrator

#### Jim Barker, Administrator:

A. Update to the Board on the NCW Fair maintenance manager position, the current replacement has provided notice, he will be staying on until the commencement of the Fair.

Approved request for hire: Office Assistant Developmental Disabilities,

B. Approved payroll change notices: Cooper Hall & Andrew Percy, Part time Fair Help,

### V. 09:30 AM The Board Held a Work Session on the Following Items.

#### Transportation:

A. Request to move forward with the hiring of a county surveyor, the board is in agreement to move forward. There is a need for additional support, as the county has operated without one for a few years and upcoming project require the additional service needs. Discussion held on internal services or exporting services to an outside agency, there is issue of timeliness and efficiencies within the department.

B. Right of way acquisition for the badger mountain road project the expense is greater than anticipated estimated \$150,000 more than budgeted, the engineering team will develop a shovel project for anticipated funds.

C. Update to the Board on the Chelan Douglas Transportation Council funding award in the amount of \$1,200,000 for the US 2/97 & Cascade Avenue Intersection Improvements the funding is \$500,000 less than requested by the county. The state has indicated to provide \$25,000 toward the funding shortfall.

#### Land Services:

A. Staffing update, for the department.

B. The adoption of the ordinance for this week's hearing is anticipated to be continued to due to additional review from staff, illness has left several staff members out last week and this week.

C. The planning commission voted to approve the Pangborn Industrial Boundary, Double D development, and Rural Service Center District.

D. Further discussion held on the mitigation for the legacy pesticide and permitting.

## AUGUST 16, 2021 CONTINUED

### **VI. 09:59 AM The Board Met with the Regional Port Authority.**

A. Presentation to the Board on the Pangborn Airport Business Park to further develop a trades district. Further discussion held on the leasing criteria and guidelines the goal is to allow for business startups and underserved business owners. The Port is planning to apply for an Economic Development Act Grant in the amount of \$500,000,000, the Port Authority will be providing \$1,600,000, additional funds will be sought out as the cost estimate for reconstruction is \$11,598,900.

B. Review of economic development with in Douglas County with use of the .09 sales and use tax funds for the sewer expansion projects. Further discussion on tax increment financing, the Pangborn area is not anticipated to be designated at this time.

### **VII. 10:40 AM The Board held an Administrative Work Session on the Following Items.**

A. Overview of the American Rescue Plan Act and Funding Allocations.

B. Per the Governor's mandate the Supreme Court is requiring presiding state judges and staff to receive the COVID-19 vaccination, the Supreme Court is anticipated to request that AOC adopt similar policies requiring local presiding judges and staff receive the COVID-19 vaccine.

C. The Board held discussion on options for the Superior Court holding session in a large enough space, the fair is working with the court to accommodate the calendar and still keep the events schedule of the community hall. The Court has indicated the only need for use at the community hall is for jury selection, and return to the courtroom for the remainder of the trial. The Commissioners have allowed the court to use the Commissioner's hearing room in Waterville for court hearings or viewing as needed.

With no further business, the Board of County Commissioners adjourned at 11:30 AM to meet again on Tuesday, August 17, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

## AUGUST 17, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance.

**I. 08:31 AM Pledge of Allegiance and Call to Order.**

**II. 08:32 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

- A. Review of the administrator's decisions and directives.
- B. Update to the Board on the state bid delay for vehicle purchases for the sheriff's office.
- C. Discussion held on fire marshal services and minimum setbacks for garages and accessory buildings.
- D. Update to the Board on the Blake Decision funds from the AOC, the Board would like to reserve the funds for potential or pending litigation from these cases. The total allocation is \$493,613.00.
- E. Update to the Board on meeting with Confluence Health pertaining to the negotiations with Premera Blue Cross health insurance in-service network coverage. Discussion held on potential alternative coverage options.
- F. Update on the Jack's resort addressing, the resort address will remain the same the new house will be another address.

**2. Personnel Administrator**

**Jim Barker, Administrator:**

- A. Request for shared leave, for 36 hours. The Board would like to hold this over until next week.

**III. 09:00 AM Public Hearing TLS 21-52A**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**Present**

**Meeting held via Zoom teleconference: No attendees**

*In person attendees: No attendees*

**Staff Report Mark Botello, Land Services Director:**

Overview of the proposed amendments to Douglas County Code pertaining to the Permitting and Fee Schedule. The Fireworks display permit fee is being recommended to be reduction in application fees. Staff's recommendation is for approval.

**Public Comment:**

No public comment was made.

**Motion:**

Commissioner Steinburg moved to table the adopt Ordinance TLS 21-19-52B the proposed amendments to the Permit Fee Schedule as presented. Commissioner Sutton seconded the motion, and Commissioner Straub concurred. *\*Ordinance documentation presented for signature on 8.23.21*

**IV. 09:02 AM The Board Met with Transportation Land Services.**

**Land Services Director:**

A. Discussion held on the Douglas County Fire District 2 payment under protest letter regarding the traffic impact study fee.

B. Review of Canyon Ridge apartment homes development located on parcel 22210740004.

**County Engineer Aaron Simmons:**

A. Staff Report Provided

B. Review of the Chelan Douglas Transportation Council award notice for US 2/97 & Cascade Avenue intersection improvement. The grant award is \$1,200,000, this is \$500,000 less than the requested funding amount. The Board would like to have a work session to explore the option of a potential Road Improvement District for this area in order to cover the funding shortfall for the roundabout. Further discussion held on identifying funding options for the funding shortfalls.

**1) Notice of Hearing**

**Resolution TLS 21-54A**

**Motion:**

Commissioner Steinburg moved to approve the notice of hearing for Resolution TLS 21-54A, the application for franchise agreement with Davis Hael *Set for Tuesday, September 21, 2021 at 9:00 AM.* Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**AUGUST 17, 2021 CONTINUED**

**V. 10:00 AM The Board Met with County Auditor Thad Duvall and Risk Manager Jordyn Giulio.**

A. Review of Insurance Coverage Options for the County the current deductible is \$50,000 confirmation the Board would like to remain at this level. There is an additional 5 Million in coverage above the 20 Million for current coverage, the Board provided confirmation to remain at 20 Million. There is an additional coverage option for crime policy for stolen property or funds from the county by an employee, as well as cyber and social engineering coverage at \$38,000 total cost.

**VI. 10:40 AM The Board Met with Solid Waste Director Becci Piepel.**

A. Update to the Board following the Household Hazardous Waste event last weekend, the disposal crew with clean harbor ran in to several challenges during the event. Several constituents have expressed their concerns regarding the event. Solid waste is looking in to holding another event hopefully this fall. The Board if necessary are willing to provide additional funding to ensure a fall event occurs.

B. The Solid Waste Director reached out to the Chelan County Director to determine the per user rate for participation in the Chelan County Hazardous Waste Facility. The Board would like to have a determined per use rate established, and are willing to purchase these from Chelan County. The Solid Waste Director will these issue the usage tokens to Douglas County citizens.

**VII. 11:30 AM Consent Agenda.**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Appointment to the Douglas County VFW Board Resolution CE 21-24**

**Motion:**

Commissioner Sutton moved to approve Resolution CE 21-24 the appointment of Larry Strozyk to the Douglas County Veteran's Advisory Board; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**2) Temporary Loan for the NCW Fair Start-up Funds Resolution CE 21-25A**

**Motion:**

Commissioner Sutton moved to approve Resolution CE 21-25 the temporary loan to the NCW Fair in the amount of \$80,000; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**3) Appointment of Christian Fauerso Designated Crisis Responder**

**Motion:**

Commissioner Steinburg moved to approve the recommendation of appointment for Christian Fauerso as a designated crisis responder; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**AUGUST 17, 2021 CONTINUED**

**4) Approved NCW Fair Contracts:**

- |                                     |  |
|-------------------------------------|--|
| a. Wenatchee Valley College         | Fair Exhibitor Agreement                             |
| b. Allure Magnetics-Angela Goertler | Fair Exhibitor Agreement                             |
| c. Pampered Chef-Misty Calkins      | Fair Exhibitor Agreement                             |
| d. Guillermo Mendez                 | Entertainment Agreement                              |
| e. Dank Eats DBA: The Doner Haus    | Concessions Agreement                                |
| f. YoungLife-Waterville Chapter     | Professional Community Service Org. Agreement        |
| g. Aces Wild Pro Rodeo              | Rodeo Show Stock, Personnel, and Equipment Agreement |
| h. Apolinar Blanco                  | Fair Facilities Agreement                            |
| i. Wenatchee Valley Velo            | Fair Facilities Agreement                            |

**5) Interlocal Agreement-City of Mansfield**

**Ford F550 Ambulance Funding**

**Motion:**

Commissioner Sutton moved to approve the interlocal agreement with the City of Mansfield for the cooperative purchase of a 2021 Ford F550 Osage Super Warrior Ambulance with ARPA funds for Fire District #5; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**6) Authorization to Transfer Unanticipated Revenue in to Local Gov. Assistance Fund per Resolution CE 21-11**

**7) Coorespondance:**

- a. Notice of payment under protest DCFD No. 2- impact fees.
- b. Notice of award CDTC for US2/97 & Cascade Avenue Intersection Improvement.

**8) Vouchers.**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00349125-00349230</b>	<b>\$686,009.42</b>
<b>2.</b>	<b>ACH</b>	<b>80006670-80006687</b>	<b>\$15,789.39</b>

With no further business, the Board of County Commissioners adjourned at 12:00 PM to meet again on Wednesday, August 18, 2021 at the Douglas County Courthouse, Waterville, Washington.

**AUGUST 18, 2021**

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 23, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



**BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Marc S. Straub Chair

  
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Kyle Steinburg Vice-Chair

  
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Dan Sutton Member

ATTEST:

  
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Tiana Rowland, Clerk of the Board