

DOUGLAS COUNTY ADOPT-A-ROAD

Group # _____

SAFETY GUIDELINES & CLEAN-UP CHECKLIST

THE FOLLOWING IS A LIST OF THE ESSENTIAL THINGS YOU NEED TO REVIEW AND ADDRESS BEFORE EACH LITTER CLEAN-UP EFFORT.

SAFETY ~ YOUR SAFETY IS OUR PRIMARY CONCERN. IF SEVERAL WEEKS HAVE PASSED BETWEEN LITTER CLEAN-UPS, OR IF YOU HAVE NEW MEMBERS IN YOUR GROUP. WE STRONGLY SUGGEST THAT EVERYONE REVIEW THE SAFETY RULES.

_____ Review safety video (DVD)

_____ Traffic control plan (provided by Douglas County)

REQUIRED BUT NOT PROVIDED BY DOUGLAS COUNTY:

_____ Long pants and shirts with sleeves

_____ Boots or hard-toed shoes

_____ Gloves – leather or canvas

PROVIDED BY DOUGLAS COUNTY IN YOUR ADOPT-A-ROAD EQUIPMENT TOTE:

_____ Hard hat

_____ Eye protection (safety glasses with ANSI Approved)

_____ High-Visibility safety vest

_____ High-Visibility warning signs

_____ First aid kit

_____ Orange flag markers on wire poles (for marking large or hazardous objects)

_____ Litter bags

_____ Grabbers

_____ Gloves

SAFETY GUIDELINES

- _____ Follow the traffic control plan
- _____ Wear the hard hat and safety vest at all times
- _____ Stay off bridges and rocky, steep, or unstable slopes
- _____ Watch for nails, syringes, broken glass, or other sharp objects
(set an orange flag marker on wire pole near the object for pick up by county personnel)
- _____ Avoid poisonous, noxious or thorny plants
- _____ Avoid stray or wild animals, stinging insects, and mosquitoes
- _____ Designate one crew member as a look-out
- _____ Be prepared for any unexpected behavior by motorists. Never assume a driver sees you.
- _____ Walk single file along roadway
- _____ Work toward on-coming traffic
- _____ Work only during daylight hours and in good weather
- _____ Work one side of the road at a time
- _____ Do not enter construction areas or utility work zones
- _____ Do not go into roadways, median strips, or roundabout islands to remove litter
- _____ Do not wear headphones
- _____ No horseplay or pranks
- _____ Do not stand or jump on guardrails, drainage pipes, or concrete walls.
- _____ Do not drink alcohol prior to or while participating in clean-up events.
- _____ Avoid overexertion and heat-related problems by drinking water and taking breaks.

EMERGENCY PROCEDURES

- _____ Know emergency procedures; location of the nearest emergency facility, police, and ambulance.
- _____ Report all accidents or injuries to the Crew Leader immediately.
- _____ Cellular phone, radio, or other form of two-way communication
- _____ Crew member with valid First Aid Card (recommended)

PARTICIPANTS MUST BE ENTERING SIXTH GRADE OR OLDER; WITH 1 ADULT FOR EACH GROUP OF 8 UNDER 18 YEARS.

_____ 15 years or older

_____ Adult supervision

CARPOOLING AND PARKING: LIMIT THE NUMBER OF VEHICLES WITHIN YOUR WORK ZONE TO 2.

_____ 1 or 2 cars only

_____ Pull vehicles as far off the side of the road as possible.

_____ Vehicles should never be parked on the traveled portion of the road.

_____ Hazard lights and vehicle-mounted strobe light flashing

ITEMS YOU MAY PICK UP AND PLACE IN BAGS

_____ Miscellaneous Paper (newspaper, wrappers, paper cups)

_____ Miscellaneous Plastic (bottles, cups, straws, plates, 6-pack rings, food containers)

_____ Metal (cans, empty buckets, non-dangerous containers)

_____ Clothing or Shoes

Please stack the filled bags neatly on the roadside so as not to impede pedestrian traffic or block the view of traffic signs or intersections.

ITEMS YOU MAY PICK UP AND STACK NEAR THE FILLED BAGS

_____ Various light objects too large to place in bags

ITEMS YOU SHOULD NOT PICK UP: SET AN ORANGE FLAG MARKER NEAR THE OBJECT FOR PICK UP AND DISPOSAL BY COUNTY PERSONNEL:

_____ Drug Paraphernalia (such as hypodermic syringes, needles, baggies containing unknown substances)

_____ Hazardous Materials (such as propane tanks, gas canisters, car batteries, petroleum products, chemicals. Paints and solvents, unidentified containers or other known drug-making materials)

_____ Dead Animals (wild or domestic on the roadway or County right-of-way)

_____ Heavy objects (such as large vehicle parts, engines, appliances)

_____ Tires

_____ Anything that you believe to be dangerous

_____ Private signs found within the county road right-of-way (report the location and description of any private signs on the Participant Roster Form).

RECYCLING: VOLUNTEER GROUP MAY CHOOSE TO RECYCLE GLASS AND CANS (PROCEEDS MAY BE KEPT BY THE VOLUNTEER GROUP); OR LEAVE RECYCLING ALONG WITH OTHER LITTER FOR DOUGLAS COUNTY DISPOSAL.

_____ Box for Glass (not provided by county)

_____ Box for Cans (not provided by county)