

**KEVIN W. MORRIS**  
SHERIFF

**STEVE GROSECLOSE**  
CHIEF CRIMINAL DEPUTY

**KELLY A. SOLTWISCH**  
CHIEF CIVIL DEPUTY



# DOUGLAS COUNTY SHERIFF

DEDICATION / COMMITMENT / SERVICE

Main Offices / Administration

110 2<sup>nd</sup> Street NE, Suite 200  
EAST WENATCHEE, WA 98802  
(509) 884-0941  
FAX (509) 886-1045

Court House

POST OFFICE BOX 665  
WATERVILLE, WA 98858  
(509) 745-8564  
FAX (509) 745-8806

North District Sub-Station

POST OFFICE BOX 490  
BRIDGEPORT, WA 98813  
(509) 686-3741  
FAX (509) 686-4671

[www.douglascountysheriff.org](http://www.douglascountysheriff.org)

## REQUEST FOR ACCIDENT REPORT

Mail, fax or deliver this form to the East Wenatchee office above OR email to [recordstech@co.douglas.wa.us](mailto:recordstech@co.douglas.wa.us)

- Drivers Privacy Protection Act (DPPA): Douglas County Sheriff's Office Records will not accept a request for a collision report unless the requester provides a certification under penalty of perjury that the information is sought for one of the fourteen permissible purposes under the Drivers Privacy Protection Act (DPPA), 18 USC § 2721(b). If you select the "Refuse to Sign" box, a redacted report will be provided.
- Please take into consideration it may take up to 2-4 weeks for a report to be available for disclosure.

### Type of Report Requested (Check one box)

Police Traffic Collision Report (Officer Investigated)     Motor Vehicle Collision Report (Non Officer-Investigated)

Washington State Law provides for the release of collision reports only to certain persons (RCW 46.52080 and 083). Parties not entitled to the complete report will be given information as permitted by RCW 11.02005, 11.88.010, 13.40.020, 1350.050, 13.50.100, 42.56, 4352.070, 46.12.380, 46.52030, 46.52080, 46.52083, 46.52085, and 46.52.130.

### Collision Information (If necessary, use a separate page for additional information.)

Case Number	Date of Collision		
City Where Collision Occurred	Name of Roadway Where Collision Occurred		
Last Name	First Name	MI	DOB
Last Name (Second Driver or Involved Party)	First Name	MI	DOB

### Requester Information

Name or Business Name	E-Mail Address	Date
Street or PO Box	Phone No.	FAX No.
City/Town	State	ZIP Code

### How Were You Involved in This Collision? (Check One Box)

- |  |  |
|--|--|
| <input type="checkbox"/> Driver Involved   | <input type="checkbox"/> Owner of Vehicle Damaged  |
| <input type="checkbox"/> Parent of a Minor Driver (Under the age of 18)                        | <input type="checkbox"/> Owner of Property Damaged                                       |
| <input type="checkbox"/> Injured Passenger   | <input type="checkbox"/> Insurer of Party Involved*                                      |
| <input type="checkbox"/> Parent of Injured Minor Passenger (List name below)*                  | <input type="checkbox"/> Attorney of Driver or Injured Passenger*                        |
| <input type="checkbox"/> Other Person Injured in Collision<br>(Specify how you were involved)* | <input type="checkbox"/> Other Authorized Representative (Authorization Letter Required) |

\* \_\_\_\_\_

\*Client's Name \_\_\_\_\_

I, \_\_\_\_\_, certify that the information sought in the requested collision record(s) is for the identified permissible purpose under 18 USC § 2721(b):

Printed Name

\_\_\_\_ 18 USC § 2721(b)(1): For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or local agency in carrying out its functions.

\_\_\_\_ 18 USC § 2721(b)(2): For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.

\_\_\_\_ 18 USC § 2721(b)(3): For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only – (A) to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and (B) if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.

\_\_\_\_ 18 USC § 2721(b)(4): For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulating body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State, or local court.

\_\_\_\_ 18 USC § 2721(b)(5): For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact the individuals.

\_\_\_\_ 18 USC § 2721(b)(6): For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating or underwriting.

\_\_\_\_ 18 USC § 2721(b)(7): For use in providing notice to the owners of towed or impounded vehicles.

\_\_\_\_ 18 USC § 2721(b)(8): For use by any licensed private investigative agency or licensed security service for any purpose permitted under 18 USC § 2721(b).

\_\_\_\_ 18 USC § 2721(b)(9): For use by an employer or its agent or insurer to obtain or verify information relating to a holder of commercial driver's license that is required under chapter 313 of title 49.

\_\_\_\_ 18 USC § 2721(b)(10): For use in connection with the operation of private toll transportation facilities.

\_\_\_\_ 18 USC § 2721(b)(11): For any other use in response to requests for individual motor vehicle records if the State has obtained the express consent of the person to whom such personal information pertains.

\_\_\_\_ 18 USC § 2721(b)(12): For bulk distribution for surveys, marketing or solicitations if the State has obtained the express consent of the person to whom such personal information pertains.

\_\_\_\_ 18 USC § 2721(b)(13): For use by any requester, if the requester demonstrates it has obtained the written consent of the individual to whom the information pertains.

\_\_\_\_ 18 USC § 2721(b)(14): For any other use specifically authorized under the law of the State that holds the record, if such use is related to the operation of a motor vehicle or public safety.

By signing, I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at (requestor should provide his or her location at the time of the certification). \_\_\_\_\_, \_\_\_\_\_  
Day Month Year County State

Signature \_\_\_\_\_

\_\_\_\_ Refused to Sign